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Tuesday 6th of September 2022 - 9/6/2022 Council Meeting Minutes

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Pen Argyl Borough Council held their Meeting for September on Tuesday, September 6, 2022  
at 7:00 P. M. at Borough Social Hall.



Pledge of Allegiance:

Council President Joseph LeDonne opened the Council Meeting with the Pledge of Allegiance.

Roll Call:

Council Members present and responding to roll call: Joseph LeDonne, Tammy Kemp, Charles Kandl Jr., John Apgar, Janell Connolly, Stephanie Cooper, Josephine Hildabrant and Scott Brumbaugh.

Also present were Mayor Stephen Male, Borough Solicitor Peter Layman, Borough Manager Robin Zmoda and Borough Secretary Juli Lemak.

Visitors:

Ethan Habrial, 100 A Street, expressed his frustrations with his solar panel application and the zoning officer's decisions.

Adrienne Fors, representative of Waste Management provided a landfill update.

Public Works Report:

All Council Members were given a copy of Public Works Director Steven Bender's August report.

Councilwoman Tammy Kemp made a motion to advertise for bids for concession stand improvements in Weona Park on PennBid, seconded by Councilman Charles Kandl Jr. Unanimous by roll call.

Councilwoman Janell Connolly made a motion to accept the scope of work for the Weona Park playground project in Weona Park, as provided by Barry Isett & Associates for \$45,000.00, plus reimbursable expenses, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Councilwoman Josephine Hildabrant made a motion to adopt Resolution 2022-04, to apply for the Monroe County Local Share Account grant of \$500,000.00 for Phase I of the Weona Park regional aquatic project, seconded by Councilman John Apgar. Unanimous by roll call.

Zoning Report:

All Council Members were given a copy of Zoning/Codes Office's August report.

Councilwoman Tammy Kemp made a motion to send the draft ordinance to amend Chapter 108, Article VI, Section 108-21 IL Light Industrial, Commercial District, to allow for the conversion of existing buildings into apartments as a conditional use, and Article VII, Section 108-26, to modify the table of minimum requirements for parking areas to provide for changes to the minimum parking spaces for certain uses, to the Lehigh Valley Planning Commission and the Borough's Planning Commission for review, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

All Council Members received notification from the Zoning Department that 102 S Schanck Avenue is no longer renting their pool.

Police Report:

All Council Members were given a copy of the Slate Belt Regional Police Commission's meeting minutes from July 5, 2022 and August 2, 2022, also the agendas from August 2, 2022 and August 18, 2022.

Councilman Scott Brumbaugh made a motion to adopt Resolution 2022-05, to apply for the \$56,000.00 Northampton/Lehigh County Local Share grant for one (1) police vehicle for the Slate Belt Regional Police Department

Northampton/Lehigh County Local Share grant for the (2) police vehicles for the slate belt regional police department, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

All Council Members received a copy of correspondence from the Plainfield Township Board of Supervisors to the Slate Belt Regional Police Commission, regarding their formal response to the Commission's June 14, 2022 request to reconsider an additional six (6) months of credit from Plainfield Township for future lease obligations for the fiscal year 2023 of the Plainfield Township building.

#### Fire Chief's Report:

Fire Chief Parsons reported during the month of August they responded to 11 calls for service, spent 213 hours on drills and 325 hours on calls.

Councilwoman Josephine Hildabrant made a motion to approve waiving the fire company's zoning and permit fees for a shed permit, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

#### Minutes:

Councilman Charles Kandl Jr. made a motion to approve the Minutes for the Council Meeting of August 2, 2022, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

All Council Members received the August 10, 2022 Park Board agenda and minutes from June 8, 2022.

#### Correspondence:

All Council Members received a letter from the Blue Mountain Community Library to Lookout Fire Company #1, thanking them for allowing the library to hold their Summer Storytime Program at the fire station on August 10, 2022

All Council Members received correspondence from Joseph & Linda Capone, 309 Pen Argyl Street containing multiple property maintenance complaints.

All Council Members received correspondence from Linda Leck, she voiced her support and thanked the Borough for the Weona Park Pool project.

All Council Members received correspondence from Mr. & Mrs. Andrew Hall, 425 West Main Street, requesting the handicapped sign recently placed in front of 429 West Main Street to be moved to the west end side of their property. No motion was taken on this matter.

#### Mayor's Report:

Mayor Male thanked Public Works Employee, Billy Parr for returning the wallet he found in the Weona Park bathhouse to Marlene Branton, missing since 1957.

Mayor Male worked with the Public Works Department to remove advertising signs on telephone poles and began cleaning out the Community Center to prepare it for demolition.

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#### Planning Commission:

All Council Members received a copy of the draft Plan Slate Belt Plan and the Slate Belt Multi-Municipal Comprehensive Plan Steering Committee Meeting agenda from August 3, 2022 and May 4, 2022 minutes.

All Council Members received a copy of correspondence from the Lehigh Valley Planning Commission (LVPC) to Plainfield Township and Pen Argyl Borough, reviewing the proposed residential development at 410 South Main Street.

All Council Members received a copy of correspondence from Dynamic Engineering Consultants, PC, representatives for Huratiak Homes, requesting the DEP's Municipal Notification of Planned Land Development for Chapter 102 Permits application be completed by the Borough for the proposed residential development at 410 South Main Street. Also received was a copy of the executed application by the Borough Manager.

All Council Members received a copy of correspondence from Justin Huratiak, President of Huratiak Homes, granting a 30-day extension to the Planning Commission, to hold the next Planning Commission meeting on September 22, 2022, to discuss the proposed residential development at 410 South Main Street.

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#### Solicitor:

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Nothing for open session.

Sanitation, Solid Waste & Recycling:

All Council Members were given a copy of the Wastewater Treatment Plant's August report.

All Council Members received the Authority minutes from June 6, 2022.

All Council Members received the annual downstream notification from Waste Management.

All Council Members were given copies of NRG Curtailment Solutions, Inc. performance report for the Wastewater Treatment Plant's generator on July 11, 2022.

All Council Members received a proposal for twenty-five (25) keyfobs, calibrated for the wastewater treatment plant, ordered by Manager Zmoda.

Finance, Tax Exoneration & Insurance:

Councilman Charles Kandl Jr. made a motion to accept the August treasurer report as prepared and submitted by Borough Manager/Treasurer Zmoda, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

All Council Members were given a copy of the Minimum Municipal Obligation (MMO) worksheet for non-uniformed members for the plan year of 2023; total amount of estimated obligation is \$43,185.00.

Councilman Scott Brumbaugh made a motion to adopt Resolution No. 2022-06, setting fees to be charged by the elected tax collector for providing tax certifications and duplicate copies of tax bills, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Borough Manager Zmoda informed Council that Caity Stonaker, will be starting as a new office clerk on Monday, September 26, 2022.

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Property & Utilities:

Nothing to report.

Community Outreach:

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Secretary Juli Lemak provided Council with the August feral cat report.

Councilwoman Tammy Kemp announced the holiday tree lighting will take place on November 30, 2022 at 6:00 P.M.

Councilman Charles Kandl Jr. made a motion to have trick-or-treat on October 31, 2022 from 6:00 P.M. to 8:00 P.M., seconded by Councilwoman Janell Connolly. Unanimous by roll call.

Borough Manager's Report:

All Council Members were given a copy of Borough Manager Zmoda's August report.

Payment of Bills:

The following bills were presented for payment: General Fund, \$28,958.90; Sewer Fund, \$86,018.85; State Fund, \$12,626.61; and Reserve Money Market Fund, \$24,066.38. Councilman Charles Kandl Jr. made a motion to pay the bills as presented, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Executive Session:

Councilwoman Tammy Kemp made a motion to go into Executive Session to discuss potential litigation, seconded by Councilwoman Josephine Hildabrant. The motion passed unanimous by voice vote.

Council went into Executive Session at 8:37 P.M. and reconvened at 8:59 P.M.

Minutes for Pen Argyl Borough Council Meeting of Tuesday, September 6, 2022

Page Six

Special Note: Borough Administrative Assistant Juli Lemak left the meeting at 8:37 P.M. and the rest of the minutes were taken by Borough Manager Zmoda.

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Adjournment:

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Councilwoman Tammy Kemp made a motion to adjourn, seconded by Councilwoman Stephanie Cooper. Unanimous by voice vote. Council meeting adjourned at 8:51 P.M.

Respectfully Submitted,

Juli Lemak

Borough Secretary

Workshop - Tuesday, September 27, 2022 - 7:00 P. M.

Regular Council Meeting – Tuesday, October 4, 2022 - 7:00 P. M.