

Pen Argyl Borough Council held its Council Meeting on Tuesday, September 1, 2026, at 7:00 P.M. in the Borough Social Hall.

I. Pledge of Allegiance:

Council Vice President Tammy Kemp opened the Council Meeting with the Pledge of Allegiance.

II. Roll Call:

Council Members present and responding to roll call: Tammy Kemp, Roy Clewell, Joann Anderson, Stephanie Cooper, Josephine Hildabrant, Scott Brumbaugh and John Apgar.

Council President Steven Goffredo was absent. Council Vice President Tammy Kemp presided over the meeting.

Also present were Mayor Stephen Male, Solicitor Peter Layman, Borough Manager Brian Fenstermaker and Assistant Borough Secretary Michelle Renna.

III. Agenda Approval:

Manager Fenstermaker advised that three matters arose from the Sewer Committee meeting held earlier that day and were time-sensitive matters requiring action before the end of the calendar year.

Councilman Scott Brumbaugh made a motion to amend the agenda to add authorization for Solicitor Layman to draft a grease trap ordinance, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

Councilman Roy Clewell made a motion to amend the agenda to add authorization for the Borough Manager and WWTP Operator to interview property owners identified in connection with PFAS/PFOA, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

Councilman John Apgar made a motion to amend the agenda to add authorization for the WWTP Operator to proceed with required PFAS/PFOA testing, seconded by Councilman Roy Clewell. Unanimous by roll call.

IV. Visitors:

No visitors signed in to address Council.

V. Minutes:

Manager Fenstermaker advised that the additional information requested by Councilwoman Cooper had been added to the August 5, 2026 Council Meeting Minutes.

Councilwoman Josephine Hildabrant made a motion to approve the minutes as presented, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

VI. Reports:

A. Fire Chief – The August Fire Chief’s Report was presented to Council.

B. Public Works – Mayor Male provided a general Public Works update.

C. Zoning

- a. August Zoning Officer Report – The August Zoning Officer Report was included in Council's meeting packet.
- b. 114 S. Robinson Avenue – Solicitor Layman provided an update regarding the upcoming Zoning Hearing Board hearing for 114 S. Robinson Avenue.

D. Police Commission

Mayor Male provided a Police Commission update to Council.

E. Weona Park, Park Board & Pool Pals

Councilwoman Joann Anderson provided an update regarding the pool survey and design process and preparations for the upcoming National Carousel Association visit to Weona Park.

VII. Correspondence:

Nothing to report.

VIII. Mayor's Report:

Nothing additional to report.

IX. Manager's Report:

A. Trucks on William & George Streets – Manager Fenstermaker provided an update regarding ongoing efforts to address truck traffic on William and George Streets.

B. Secretary Position Job Listing – Manager Fenstermaker provided an update regarding the Secretary position job listing.

C. 2026 Budget vs. Actual Reports – All Funds – Manager Fenstermaker noted that the 2026 Budget vs. Actual Reports had previously been presented to Council and asked if there were any questions. He advised Council that they could contact him by phone or email with any questions that may arise.

X. Solicitor's Report:

Solicitor Layman had nothing to report for open session.

XI. Sanitation, Solid Waste & Recycling:

Nothing to report.

XII. Finance, Tax Exoneration, Insurance & Personnel:

A. Sewer Account 1073

Councilwoman Josephine Hildabrant made a motion to approve a reimbursement in the amount of \$246.00 for Sewer Account 1073, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

XIII. Community Outreach:

Nothing to report.

XIV. Payment of the Bills:

The following bills were presented for payment: General Fund, \$25,012.46; Sewer Fund, \$21,104.79; and Reserve Fund, \$59,344.37.

Councilwoman Josephine Hildabrant made a motion to approve payment of the bills, with the payment to Ted Rewak corrected from \$555.00 to \$483.75, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

XV. Action Items:

A. Set Trick-or-Treat Date

Councilwoman Stephanie Cooper made a motion to establish Trick-or-Treat annually on October 31 from 6:00 P.M. to 8:00 P.M., rain or shine, until changed by Council, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

B. Approve Yard Waste Facility Plan for 2026

Councilwoman Joann Anderson made a motion to establish the Yard Waste Facility for 2026, open Saturdays and Mondays from 10:00 A.M. to 2:00 P.M. from November 7 through November 28, with the use of no more than two dumpsters during that period, and to reopen the facility Saturdays and Mondays from 10:00 A.M. to 2:00 P.M. from January 2 through January 16, 2027, for Christmas trees only, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

C. Kistler O'Brien Maintenance Proposal – Carousel Sprinkler System

Councilwoman Stephanie Cooper made a motion to approve the Kistler O'Brien maintenance proposal for the carousel sprinkler system in the amount of \$2,505.00, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

D. Purchase of Truck & Plow for WWTP

Councilman Scott Brumbaugh made a motion to approve the purchase of a 2027 Ford F-350 4x4 SD Crew Cab with plow for the WWTP from a COSTARS vendor in the amount of \$62,749.20, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

E. Fall Paving Project

Councilman Roy Clewell made a motion to approve the East Reservoir Avenue Fall Paving Project in the amount of \$325,922.10, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

F. Authorize Advertisement: Proposed Ordinance No. 745

Councilwoman Josephine Hildabrant made a motion to authorize advertisement of Proposed Ordinance No. 745, seconded by Councilman John Apgar. Unanimous by roll call.

G. Authorize Manager to Execute Diversified Technologies Agreement

Councilman John Apgar made a motion to authorize Borough Manager Brian Fenstermaker to execute the Diversified Technologies agreement following the September 9 meeting, provided that Manager Fenstermaker, Solicitor Layman and Councilwoman Hildabrant were satisfied with the resolution of the sewer certification and closing-process issues, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

H. Consider Allocation of Remaining ARPA Grant Funds

Councilwoman Joann Anderson made a motion to approve the revised Alfaro proposal in the amount of \$18,647.00 using remaining ARPA funds, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

I. Approve PMRS 2027 MMO Worksheet

Councilwoman Joann Anderson made a motion to approve the 2027 PMRS Minimum Municipal Obligation (MMO) Worksheet as presented by the Borough Manager, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

J. Approve LSA Grant Resolutions 2026-02, 2026-03, 2026-04 and 2026-05

Councilman Roy Clewell made a motion to approve Resolutions 2026-02 and 2026-03 for an LSA grant application in the amount of \$341,855.96 for the Slate Belt Regional Police Department for the purchase of four police vehicles, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

Councilman Scott Brumbaugh made a motion to approve Resolutions 2026-04 and 2026-05 for an LSA grant application in the amount of \$141,061.04 for Lookout Fire Company for portable radios and two multi-unit chargers, seconded by Councilman Roy Clewell. Unanimous by roll call.

K. Authorize Solicitor to Draft Grease Trap Ordinance

Councilwoman Joann Anderson made a motion to authorize Solicitor Layman to draft a grease trap ordinance, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

L. Authorize Borough Manager and WWTP Operator to Interview Property Owners on PFAS List

Councilman Scott Brumbaugh made a motion to authorize Borough Manager Brian Fenstermaker and WWTP Operator David Mondello to interview property owners identified in connection with PFAS/PFOA, seconded by Councilman Roy Clewell. Unanimous by roll call.

M. Authorize WWTP Operator to Proceed with PFAS/PFOA Testing

Councilwoman Joann Anderson made a motion to authorize WWTP Operator David Mondello to proceed with the required PFAS/PFOA testing, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

XVI. Executive Session:

Councilwoman Joann Anderson made a motion to enter executive session at 8:23 P.M. for litigation, real estate and personnel, seconded by Councilwoman Stephanie Cooper. Unanimous by voice vote.

Council reconvened at 9:06 P.M. No action was taken following executive session.

XVII. Adjournment:

Councilwoman Joann Anderson made a motion to adjourn, seconded by Councilman Roy Clewell. Unanimous by voice vote. The Council Meeting adjourned at 9:07 P.M.

Assistant Borough Secretary Michelle Renna recorded the minutes through Council's entry into executive session at 8:23 P.M. Borough Manager Brian Fenstermaker recorded the remainder of the meeting following her departure.

Respectfully Submitted,

Brian Fenstermaker
Borough Manager