

Pen Argyl Borough Council held their Meeting for October on Tuesday, October 1, 2024 at 7:00 P. M. in the Borough Social Hall.

Pledge of Allegiance:

Council President Joe LeDonne opened the Council Meeting with the Pledge of Allegiance.

Roll Call:

Council Members present and responding to roll call: Joseph LeDonne, Tammy Kemp, Stephanie Cooper, Scott Brumbaugh, Josephine Hildabrant, and Steven Goffredo. Council Members John Apgar, Joann Anderson were not in attendance at roll call.

Also present were Borough Manager Robin Zmoda and Borough Solicitor Peter Layman.

Visitors:

Tom Carlo, 306 S. Robinson Avenue, inquired about the status of paving S. Robinson Avenue, Borough Manager Robin Zmoda stated mobilization is expected to start on Wednesday, October 9, 2024. Mr. Carlo also asked about Council's position on the expansion of Waste Management's Grand Central Sanitary Landfill, Council President Joseph LeDonne responded that Borough Council was awaiting Plainfield Township Supervisor's actions on the application.

Public Works Report:

All Council Members were given a copy of Public Works Director Steven Bender's September report to review.

Borough Manager Zmoda informed Borough Council that the contract and notice to proceed for the Bathhouse Project with Alfero Co., Inc. is being reviewed, project should be underway soon.

Zoning Report:

All Council Members were given a copy of Zoning/Codes Office's September report and property maintenance log to review.

All Council Members received a copy of the October 3, 2024 Zoning Hearing advertisement for 675 W. Main Street, special exception approval for change of use, and variance requests.

Police Report:

All Council Members received a copy of the September 3, 2024 Slate Belt Regional Police Commission's Meeting Agenda and Packet. Council President LeDonne informed Council that there was a DUI check point over the weekend, resulting in numerous arrests.

Fire Chief's Report:

Fire Chief Dean Parsons reported in September the fire company responded to 8 calls, spent 226 hours on drills and 190 hours on calls.

Note: Councilwoman Joann Anderson arrived to meeting at 7:15 P.M.

Minutes:

Councilwoman Tammy Kemp made a motion to approve the Minutes for the Regular Council Meeting of Tuesday, September 3, 2024, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

Councilwoman Tammy Kemp made a motion to approve the Minutes for the Special Council Meeting of Tuesday, September 24, 2024, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

All Council Members received a copy of the Park Board's September 11, 2024 agenda and August 14, 2024 minutes.

Correspondence:

All Council Members received copies of correspondence from: Blue Mountain Community Library, thanking the Borough for the use of Weona Park for their Summer Storytime Program and St. John Evangelical Lutheran Church, expressing concerns regarding the property maintenance notice of violation procedure.

All Council Members were given a copy of Pen Argyl Area High School's annual request for a temporary lease to hold their annual bonfire and Pep Rally on Weona Park property. Councilwoman Tammy Kemp made a motion to approve the temporary lease from Wednesday, October 23, 2024, through Wednesday, October 30, 2024 with the Pen Argyl Area School District, seconded by Councilman Steven Goffredo. Unanimous by roll call.

Mayor's Report:

All Council Members were given a copy of the September 25, 2024, Slate Belt Council of Government's meeting minutes. Mayor Male was absent.

Planning Commission:

All Council Members received a copy of the Slate Belt Multi-Municipal Comprehensive Plan Steering Committee Meeting's September 5, 2024 agenda and the August 1, 2024 minutes.

All Council Members were reminded that the Slate Belt Multi Municipal Plan is in the 45-Day Public Review period and is available for review in the Borough Office and online at planslatebelt.org.

Planning Commission con't:

All Council Members received a copy of correspondence from Plainfield Township inviting Pen Argyl Borough and Wind Gap Borough to join them in creating a regional comprehensive plan. Councilman Scott Brumbaugh made a motion to respectfully decline the invitation and to continue with Plan Slate Belt, seconded by Councilwoman Joann Anderson. Unanimous by voice vote.

All Council Members were given copies of the Pen Argyl Borough Planning Commission Meeting Agenda of September 19, 2024 and the July 18, 2024 minutes.

Solicitor's Report:

Councilwoman Tammy Kemp made the motion to authorize Solicitor Layman to advertise Ordinance Number 733 amending §79 -6 of the Pen Argyl Borough Code to delete the prohibition of carrying firearms in the Borough of Pen Argyl's Weona Park, seconded by Councilwoman Josephine Hildabrant. Voting in favor of the motion were Council Members; Joseph LeDonne, Tammy Kemp, Scott Brumbaugh, Joann Anderson, Stephanie Cooper, and Josephine Hildabrant. Councilman Steven Goffredo voted no, there being six (6) yes votes and one (1) no vote, the motion carried.

Note: Councilman John Apgar arrived at the meeting at 7:26 P.M.

Sanitation, Solid Waste & Recycling:

All Council Members received a copy of the Wastewater Treatment Plant's September report.

All Council Members received a proposal for the final road restoration of the emergency repair of the sewer line on E. Main Street. Councilman Steven Goffredo explained he had contacted PennDOT representative Mike Logenbach to discuss the October 15, 2024 deadline for the restoration. Councilman Goffredo's concern is settling that could potentially happen if a final restoration is done too soon. He had asked Mr. Logenbach for an extension until the spring of 2025. Mr. Logenbach will ask his superiors for an answer. The Borough only received one proposal for the restoration. Councilwoman Tammy Kemp made a motion to award B. F. Brown & Company, Inc. the project in the amount of \$17,495.00 unless PennDOT reverses the required October 15th deadline and allows the temporary patching over the winter at which time the Borough will rebid the project in the Spring, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

All Council Members received a copy of the one (1) proposal for the Nottle Avenue emergency repair. Councilwoman Tammy Kemp made the motion to award the project to A. Scott Enterprises, Inc. in the amount of \$47,918.00, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

Finance, Tax Exoneration, Insurance & Personnel :

All Council Members were given a copy of the September Treasury Report as prepared and submitted by Borough Manager/Treasurer Zmoda. Councilwoman Tammy Kemp made a motion to accept the report, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Property & Utilities:

Nothing to report.

Community Outreach:

Borough Secretary Juli Lemak provided Council with the September feral cat report.

Councilwoman Tammy Kemp reminded Council Members to please bake cookies for the Holiday Celebration on December 6, 2024.

Councilwoman Josephine Hildabrant informed Borough Council that she had a request from the Pen Argyl Women's Club to decorate the planters around town for the Holiday Season. She requested that all the planters are cleaned out and painted by the Public Works Department and depending on their schedule to have it completed prior to Thanksgiving and she Councilwoman Hildabrant will get mums in them. If Public Work's schedule does not allow for that, to please complete the project in early December. Borough Council agreed.

Borough Manager's Report:

Borough Manager Zmoda provided Council with her September monthly report.

Manager Zmoda reminded all Council Members that the November Council Meeting was changed to Wednesday, November 6, 2024 due to Election Day on November 5, 2024.

Manager Zmoda also discussed the Municipal Record Project that Borough Clerk Christine Cassidy is working on and that some records are ready to be shredded and contact with a company will be occurring.

Payment of Bills:

The following bills were presented for payment: General Fund, \$184,670.30; Sewer, \$70,888.92, and Reserve Money Market Fund, \$78,364.38. Councilman John Apgar made the motion to pay the bills as presented, seconded by Councilman Steven Goffredo. Unanimous by roll call.

Executive Session:

Councilwoman Tammy Kemp made a motion to go into Executive Session to discuss potential litigation, real estate, and personnel, seconded by Councilman John Apgar. Unanimous by voice vote.

Council went into Executive Session at 7:41 P.M. and reconvened at 9:01 P.M.

Adjournment

Councilwoman Tammy Kemp made the motion to adjourn, seconded by Councilman John Apgar. Unanimous by voice vote. The council meeting adjourned at 9:04 P.M.

Respectfully Submitted,

Robin Zmoda
Borough Manager

Special Meeting – Monday, October 7, 2024 – 5 P.M.

Workshop – Tuesday, October 29, 2024 - 7:00 P. M.

Regular Council Meeting – Wednesday, November 6, 2024 - 7:00 P. M.