Pen Argyl Borough Council Special Meeting Minutes
Monday, October 19, 2026

Pen Argyl Borough Council held a Special Meeting on Monday, October 19, 2026, at 6:30 P.M. in the Borough Social Hall.

I. Pledge of Allegiance:

Council President Steven Goffredo opened the Special Meeting with the Pledge of Allegiance.

II. Roll Call:

Council Members responding to roll call: Steven Goffredo, Tammy Kemp, Joann Anderson, Roy Clewell, John Apgar, Josephine Hildabrant, Scott Brumbaugh and Stephanie Cooper.

III. Agenda Approval:

Councilwoman Tammy Kemp made a motion to approve the agenda, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

IV. Visitors:

A. 413 & 415 William Street Subdivision

Council moved consideration of the 413 and 415 William Street subdivision from Action Items to Visitors. Council discussed the Borough Engineer's review and the Borough Solicitor's recommendation. The two requested SALDO waivers were identified in Borough Engineer Mike Nolf's review letter, and conditional approval was recommended subject to the October 12, 2026, review letter and payment of review fees.

Councilman Scott Brumbaugh made a motion to approve the two SALDO waivers identified on pages 2 and 3 of Mike Nolf's review letter and to grant conditional approval of the subdivision plan for 413 and 415 William Street, subject to the conditions in his October 12, 2026, review letter and payment of review fees, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

A visitor asked about the budget workshop scheduled to follow the Special Meeting. Council explained that the workshop would begin after the remaining business and executive session.

V. Minutes:

Councilwoman Tammy Kemp made a motion to approve the Minutes for the Council Meeting of October 6, 2026, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

VI. Action Items:

A. 413 & 415 William Street Subdivision

This item was addressed earlier under Visitors.

B. Kistler O'Brien Quote – Carousel Sprinkler System Repairs

Council discussed the recurring leaks and repair costs associated with the carousel fire sprinkler system, the possibility of reducing repair costs through materials sourcing, and the potential need to consider a more comprehensive replacement in the future. Council noted the need to restore fire protection while exploring longer-term options.

Councilwoman Tammy Kemp made a motion to approve the Kistler O'Brien quote for carousel sprinkler system repairs in an amount not to exceed $9,960, authorizing Mayor Stephen Male and Borough Manager Brian Fenstermaker to seek a lower cost if possible, seconded by Councilman Roy Clewell. Unanimous by roll call.

VII. Executive Session:

Council President Steven Goffredo announced that Council would enter executive session to discuss personnel matters. Council entered executive session at 6:43 P.M. and returned to public session at 6:53 P.M. No motion or vote was taken to enter executive session.

Following executive session, Councilwoman Josephine Hildabrant made a motion to appoint Michelle Renna as Borough Secretary, effective November 2, 2026, at an annual salary of $45,000, in accordance with the job description to be provided by Borough Manager Brian Fenstermaker, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

VIII. Adjournment:

Councilwoman Tammy Kemp made a motion to adjourn, seconded by Councilwoman Stephanie Cooper. Unanimous by voice vote. The Special Meeting adjourned at 6:55 P.M.

The next Workshop Meeting is scheduled for October 27, 2026, and the next Council Meeting for Wednesday, November 4, 2026.

Respectfully Submitted,

Brian Fenstermaker
Borough Manager