

Pen Argyl Borough Council held their Meeting for November on Thursday, November 9, 2023 at 7:00 P.M. in the Borough Social Hall.

Pledge of Allegiance:

Council President Joseph LeDonne opened the Council Meeting with the Pledge of Allegiance.

Roll Call:

Council Members present and responding to roll call: Joseph LeDonne, Tammy Kemp, Josephine Hildabrant, Charles Kandl Jr., Janell Connolly, Stephanie Cooper, Scott Brumbaugh and John Apgar.

Also present were Borough Solicitor Peter Layman, Mayor Stephen Male, Borough Manager Robin Zmoda and Borough Secretary Juli Lemak.

Visitors:

None.

Public Works Report:

All Council Members were given a copy of Public Works Director Steven Bender's October report to review.

Zoning Report:

All Council Members were given a copy of Zoning/Codes Office's October report and property maintenance log to review.

Police Report:

All Council Members received a copy of the Slate Belt Regional Police Department's agendas from October 3, 2023 and October 19, 2023 and minutes from September 21, 2023 and October 3, 2023. President LeDonne commented during the Police Commission meeting it was announced there are two applicants for the academy that are conditionally hired.

Councilman Scott Brumbaugh made a motion to approve the 2024 Police budget, Pen Argyl's share will be \$660,028.50, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Councilman Charles Kandl Jr. made a motion to adopt Resolution No. 2023-13, to apply for a Statewide Local Share Assessment grant of \$292,516.25 from the Commonwealth Financing Authority for the Slate Belt Region Police Department's radio upgrades, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Fire Chief's Report:

Chief Parsons was not present.

Minutes:

Councilman Charles Kandl Jr. made a motion to approve the minutes for the Regular Council Meeting of Tuesday, October 3, 2023, seconded by Councilman Scott Brumbaugh. Unanimous by voice vote.

All Council Members received a copy of the Park Board's October 11, 2023 agenda and September 13, 2023 minutes.

Correspondence:

All Council Members received a copy of a notice of appeal from the Pennsylvania Department of Environmental Protection (DEP) for the annual renewal of surface mining NPDES permit for the Stephens Jackson Quarry.

All Council Members received correspondence from Adrienne Fors, Sr. Community Relations Specialist, Waste Management, America Recycles Day is November 15<sup>th</sup>.

Mayor's Report:

Mayor Male reported he has been working with Met Ed to provide electricity to the new Weona Park sign. He also stated he will be swearing in the fire police next Monday, he is working with Manager Zmoda on the MS4 project for the Green and White field, and also assisting with the holiday party planning. Manager Zmoda reported the base of the park sign will be installed on November 15<sup>th</sup>.

All Council Members received a copy of Plan Slate Belt's Steering Committee's October 25, 2023 minutes.

Planning Commission:

All Council Members received a copy of Plan Slate Belt's Multi-Municipal Comprehensive Plan Steering Committee Meeting November 2, 2023 agenda and September 7, 2023 minutes.

Solicitor's Report:

Nothing to report.

Sanitation, Solid Waste & Recycling:

All Council Members received a copy of the Wastewater Treatment Plant's (WWTP) October report.

All Council Members received Colliers Engineering & Design minutes from the October 5, 2023 punch list meeting for the W. Main Street Force Main Project. The meeting included Manager Zmoda, WWTP Operator David Mondello and Philip Ronca of R-III Construction.

Councilman Charles Kandl Jr. made a motion to approve Change Order #1 from R-III Construction for the W. Main Street sanitary force main replacement project, to extend the completion date from November 30, 2023 to December 31, 2023, due to supply chain issues for the flowmeter, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

All Council Members received a copy of Colliers Engineering & Design 3<sup>rd</sup> quarter report.

All Council Members received a copy of correspondence from Ron Madison, Wastewater Engineer, to the Department of Environmental Protection (DEP), the sanitary sewer system constructed for the Huratiak Homes project is to remain privately owned and maintained, and will have sanitary sewer easements for emergency repairs.

All Council Members received a copy of an email from Colliers Engineering to Manager Zmoda, timeline for the pending renewal of the NPDES permit for the Wastewater Treatment Plant.

Finance, Tax Exoneration, Insurance & Personnel:

All Council Members were given a copy of the October Treasury Report as prepared and submitted by Borough Manager/Treasurer Zmoda. Councilwoman Tammy Kemp made a motion to accept the report, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Councilwoman Tammy Kemp made a motion to approve the Animal Control Services Agreement with Pibbles Paws Safe Haven for the year 2024, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

All Council Members received a copy of the Northampton Tax Collection Committee's October 12, 2023 agenda and April 13, 2023 minutes.

All Council Members received a copy of the third quarter budget review for the year 2023.

Property & Utilities:

Nothing to report.

Community Outreach:

Borough Secretary Juli Lemak provided all Council Members with the October feral cat report.

All Council Members received a copy of the Slate Belt Rising's October 12, 2023 agenda.

All Council Members received a copy of an e-mail from No Nonsense Neutering regarding the cat neutering transport program that utilizes the Borough parking lot.

Councilman Charles Kandl Jr. made a motion to close S. Robinson Avenue on November 18, 2023 from 6:00 A.M. to 6:00 P.M. for the Fall Vendor Fair, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Borough Manager's Report:

Borough Manager Zmoda provided all Council Members with her October monthly report.

Borough Manager Zmoda discussed the County Whole Home Repair Committee with all Council Members.

Payment of Bills:

The following bills were presented for payment: General Fund, \$32,874.31; Sewer, \$80,497.81 and Reserve Money Market Fund, \$98,798.15. Councilwoman Josephine Hildabrant made a motion to pay the bills as presented, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

Executive Session:

Councilwoman Josephine Hildabrant made a motion to go into Executive Session to discuss potential litigation, seconded by Councilwoman Stephanie Cooper. Unanimous by voice vote.

Council Members went into Executive Session at 7:27 P.M. and reconvened at 9:04 P.M.

Special Note: Borough Secretary Juli Lemak left the meeting at 7:27 P.M. and the rest of the minutes were taken by Borough Manager Zmoda.

Huratiak Homes, LLC.:

Councilwoman Stephanie Cooper made a motion to direct Solicitor Peter Layman to compose correspondence to Justin Huratiak, owner of Huratiak Homes, LLC., reiterating the Borough's present engineering firm Van Cleef Engineering Associates, LLC. will be the reviewer of any plans submitted to the Borough by developers. The correspondence will include Resolution 2023-03 which states "new engineer will handle reviews of any remaining outstanding conditions and agreements", seconded by Councilwoman Josephine Hildabrant. Unanimous by voice vote.

Personnel:

Councilman Charles Kandl Jr. made a motion to deny the request by employee Bryan Kostishion for an increase in salary due to his possession of a Commercial Driver's License (CDL) and the Borough's newest truck requires a CDL driver, seconded by Councilman Scott Brumbaugh. Unanimous by voice vote.

Lobb Avenue:

Councilman Charles Kandl Jr. made a motion to authorize Van Cleef Engineering Associated, LLC. to begin the process of placing the N. Lobb Avenue remediation project out to bid, seconded by Councilman John Apgar. Unanimous by voice vote.

Adjournment

Councilman Scott Brumbaugh made a motion to adjourn, seconded by Councilwoman Janell Connolly. Unanimous by voice vote. The council meeting adjourned at 9:07 P.M.

Respectfully Submitted,

Juli Lemak  
Borough Secretary

Tentative Budget Adoption & Workshop– Tuesday, November 28<sup>th</sup> - 7:00 P.M.  
Budget Adoption & Regular Council Meeting – Tuesday, December 12<sup>th</sup> - 7:00 P.M.