

Pen Argyl Borough Council held their Meeting for November on Wednesday, November 5, 2025 at 7:00 P.M. in the Borough Social Hall.

Pledge of Allegiance:

Council President Joseph LeDonne opened the Council Meeting with the Pledge of Allegiance.

Roll Call:

Council Members present and responding to roll call: Joseph LeDonne, Tammy Kemp, Josephine Hildabrant, Steven Goffredo, John Apgar, Joann Anderson, Scott Brumbaugh and Stephanie Cooper.

Also present were Solicitor Peter Layman, Borough Manager Robin Zmoda, Mayor Stephen Male and Borough Secretary Juli Lemak.

Police Budget:

Councilwoman Tammy Kemp made a motion to approve the 2026 Police budget, Pen Argyl's share will be \$787,247.39, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Visitors:

Chris Fiducia, 214 N. Heller Avenue, expressed his concerns about drivers not stopping at the stop sign located between N. Heller & Applegate Avenues.

Public Works Report:

All Council Members were given a copy of Public Works Director Steven Bender's October report to review.

Councilwoman Joann Anderson made a motion to advertise a proposed Ordinance, as provided by Solicitor Layman, for opening and ordaining a portion of C Street located between the north boundary of Route 512, extending 182 feet north to the boundary, or tax parcel No. E8 5-1B, seconded by Councilwoman Tammy Kemp. Unanimous by voice vote.

Manager Zmoda notified all Council Members that all road projects are complete.

Councilwoman Joann Anderson made a motion to advertise for bids for Phase 2 of the Weona Park ADA Playground project, to include labor, materials, tools, with oversight and permits required to demolish existing features not conducive with proposed design, and install new Borough purchased playground equipment, along with contractor purchased, poured in place rubber safety surface, fencing, concrete paving and curbing, with stormwater systems, seconded by Councilman Steven Goffredo. Unanimous by voice vote.

Zoning Report:

All Council Members were given a copy of Zoning/Codes Office's October report.

Manager Zmoda notified all Council Members that the Zoning Officer's hours were reduced from twenty (20) hours to sixteen (16) hours per week, because there are not many zoning violations in the fall or winter months.

Police Report:

All Council Members received a copy of Slate Belt Regional Police Department's agenda from October 7, 2025, and October 16, 2025, minutes from September 2, 2025 and October 7, 2025. President LeDonne commented that at tonight's Police Commission meeting they discussed the 2026 budget.

Fire Chief's Report:

All Council Members received a copy of the October Fire Chief's report.

All Council Members discussed Knox Boxes with Chief Parsons. Council requested Solicitor Layman draft an ordinance to mandate Knox Boxes for all residential rental apartments with three (3) or more units, and all commercial buildings, Council will consider in 2026.

Minutes:

Councilwoman Stephanie Cooper made a motion to approve the Minutes for the Council Meeting for Tuesday, October 7, 2025, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

Councilwoman Tammy Kemp made a motion to approve the Special Council Meeting Minutes for Tuesday, October 28, 2025, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

Council members were given a copy of the October 8, 2025 Pen Argyl Area Athletic and Park Board Meeting packet.

Council also received a copy of the Slate belt Chamber of Commerce Economic Development Committee Minutes of September 12, 2025.

Correspondence:

All Council Members received a copy of correspondence from the Lehigh Valley Planning Commission (LVPC) to Plainfield Township, regarding the review of the revised Grand Central Landfill East Expansion's land use of regional significance, which will be discussed during their Comprehensive Planning Commission Meeting on October 21, 2025 and their Full Commission Meeting on October 23, 2025.

Mayor's Report:

Mayor Male reported that he attended the LVPC General Assembly Meeting on October 30, 2025 meeting, and Jane George, Regional Director of PP&L Electric Utilities discussed the possibilities of upcoming power shortages due to new data centers. The Council of Governments had a successful Battle of the Pubs between Detizi's Tavern and Broadway Pub in Bangor, and they will hold more fundraisers once a quarter to pay for the new supplies they purchased.

All Council Members received a copy of the Slate Belt Council of Government's October 22, 2025 minutes.

Planning Commission:

All Council Members received a copy of the LVPC's fall 2025 Lehigh Valley General Assembly's October 30, 2025 agenda, review of the subdivision at 920 E Main Street, and a copy of the deed covenant for 920 E. Main Street.

All Council Members received a copy of Van Cleef Engineer's review of 412 W. Applegate Avenue's residential redevelopment plans and the Railroad Avenue development plans.

All Council Members received a copy of the Green & White Park subdivision's deed recording. Solicitor Layman commented settlement is scheduled for November 13, 2025.

Solicitor's Report:

Nothing for open session.

Sanitation, Solid Waste & Recycling:

All Council Members received a copy of the Wastewater Treatment Plant's October report.

Finance, Tax Exoneration, Insurance & Personnel:

All Council Members received a copy of the October Treasury Report, as prepared and submitted by Borough Manager/Treasurer Zmoda. Councilwoman Tammy Kemp made the motion to approve the August Treasury report, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

Finance, Tax Exoneration, Insurance & Personnel con't:

All Council Members received a copy of the third quarter budget review as prepared and submitted by Borough Manager/Treasurer Zmoda.

Property & Utilities:

Nothing to report.

Community Outreach:

Borough Secretary Juli Lemak provided Council with the October feral cat report.

All Council Members received a copy of Slate Belt Rising's Steering Committee Meeting's October 8, 2025 minutes.

Borough Manager's Report:

Borough Manager Zmoda provided Council with her monthly October report.

Payment of Bills:

The following bills were presented for payment: General Fund, \$180,852.24; Sewer Fund, \$49,062.40, and Reserve Money Market Fund \$241,268.10. Councilwoman Tammy Kemp made a motion to pay the bills from the General Fund, Sewer Fund, and Reserve Money Market Fund as presented, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

Executive Session:

Councilwoman Joann Anderson made a motion to go into Executive Session to discuss real estate, potential litigation, and personnel, seconded by Councilwoman Josephine Hildabrant. The motion passed unanimously by voice vote.

Council went into Executive Session at 8:25 P.M. and reconvened at 8:42 P.M.

Special Note: Borough Secretary Juli Lemak left the meeting at 8:25 P.M. and the rest of the minutes were taken by Borough Manager Zmoda.

Final Agreement and General Release of William Parr:

Councilwoman Tammy Kemp approved the release of the \$1,500.00 (one thousand five-hundred dollars) as agreed in the Final Agreement and General Release of William Parr, seconded by Steven Goffredo. Unanimous by roll call vote.

Public Works Director's Resignation Correspondence:

Councilwoman Tammy Kemp made a motion to acknowledge receipt of Public Works Director Steven Bender's resignation correspondence, seconded by Joann Anderson. Unanimous by roll call vote.

Executive Session:

Councilwoman Joann Anderson made a motion to go into Executive Session to discuss personnel, seconded by Councilwoman Josephine Hildabrant. The motion passed unanimously by voice vote.

Council went into Executive Session at 8:45 P.M. and reconvened at 9:27 P.M.

Special Note: Borough Manager Zmoda left the meeting at 8:45 P.M.

Borough Council went out of Executive at 9:27 P.M.

Adjournment

Councilwoman Tammy Kemp made a motion to adjourn, seconded by Councilwoman Josephine Hildabrant. Unanimous by voice vote. The council meeting adjourned at 9:30 P.M.

Respectfully Submitted,

Juli Lemak  
Borough Secretary

Tentative Adoption & Workshop – Tuesday, November 25<sup>th</sup> – 7:00 P.M.