

Pen Argyl Borough Council held their Meeting for March on Tuesday, March 7, 2023 at 7:00 P.M. in the Borough Social Hall.

Pledge of Allegiance:

Council President Joseph LeDonne opened the Council Meeting with the Pledge of Allegiance.

Roll Call:

Council Members present and responding to roll call: Joseph LeDonne, Stephanie Cooper, Tammy Kemp, Janell Connolly, John Apgar, Josephine Hildabrant and Scott Brumbaugh. Councilman Charles Kandl Jr. arrived at the meeting at 7:41 P.M.

Also present were Mayor Stephen Male, Borough Manager Robin Zmoda, Borough Solicitor Peter Layman, and Borough Secretary Juli Lemak.

Visitors:

Ethan Habrial, 100 A Street, expressed his frustration with the permitting requirement for his solar panel permit application.

Roxanne Shook, 400 W Main Street, requested an update as to what kind of work is being completed 301 W Main Street, there is a cease-and-desist order on the door and there are lots of contractors going in and out of the building with building materials.

Public Works Report:

All Council Members were given a copy of Public Works Director Steven Bender's February report to review.

Councilwoman Tammy Kemp made a motion to approve the \$1,480.00 proposal from The Hillis Group, to preform core work on E. Babbitt Avenue and Moyer Avenue, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

All Council Members received a copy of correspondence from Dustin LaMonica, 803 W. Babbitt Avenue, concern for the condition of the section of W Babbitt Avenue that is in front of his house. Council Members recommend Steven Bender, Public Works Director, to assess the street.

Councilwoman Tammy Kemp made a motion to apply for the Green Knight Economic Development Committee \$5,000 grant, for additional funds for the LED sign at Weona Park, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

Manager Zmoda informed Council Members she is setting up a meeting with Wallover Aquatics to discuss keeping the bath house, positioning a pool and the grading issues.

Public Works Report con't:

Councilman John Apgar made a motion to utilize the \$2,500.00 donation from Nestle to go towards the payment of the Weona Park sign, seconded by Councilwoman Tammy Kemp. Unanimous by voice vote.

All Council Members received a copy of correspondence from Steve Clark, Director of Sales for Kc Sign & Awnings, providing information about LED signs.

Councilwoman Tammy Kemp made a motion to approve E. F. Possinger & Sons bid for the playground improvement project at Weona Park for \$317,730.34, pending Solicitor Layman's review of the bond paperwork, seconded by Councilman John Apgar. Unanimous by roll call.

Zoning Report:

All Council Members were given a copy of Zoning/Codes Office's February report and property maintenance log to review.

All Council Members received a copy of correspondence from Barry Isett & Associates to Huratiak Homes, review of the density swap application.

Police Report:

All Council Members discussed negotiations for the lease agreement with Plainfield Township and Wind Gap for the Slate Belt Regional (SBR) police station.

Mayor Male reported all the sergeants at SBR will attend the Police Executive Development training and Officer Jessica Muccione took the sergeant's exam.

President LeDonne discussed the police K9 unit logo contest, submission deadline is March 24, 2023.

Fire Chief's Report:

Fire Chief Dean Parsons reported in February the fire company responded to 10 calls, spent 260 hours on drills and 210 hours on calls.

A fire truck committee was set up and will meet on April 5, 2023, with representatives of the fire company to discuss purchasing a new fire truck. Council Members Scott Brumbaugh and Joseph LeDonne will sit on that committee, and Manager Zmoda.

Minutes:

Councilwoman Tammy Kemp made a motion to approve the Minutes for the Regular Council Meeting of Tuesday, February 7, 2023, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

Councilwoman Tammy Kemp made a motion to approve the Special Council Meeting Minutes of Monday, February 13, 2023, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

All Council Members received a copy of the Park Board's February 8, 2023 agenda and January 11, 2023 minutes.

Correspondence:

Nothing to report.

Mayor's Report:

Mayor Male attended Jerry DeLong's birthday party with Councilwomen Stephanie Cooper and Tammy Kemp. He noted the Lookout Fire Company did a fabulous job hosting the event.

Planning Commission:

Councilman Scott Brumbaugh made a motion to appoint Tyler Kemp to the Planning Commission to finish out the term of a vacancy, seconded by Councilwoman Janell Connolly. Unanimous by roll call.

All Council Members received a copy of correspondence from the Northampton County Conservation District to Huratiak Homes, granting a time extension to February 26, 2023, to address technical deficiencies in the Notice of Intent.

All Council Members received a copy of the Plan Slate Belt Multi-Municipal Comprehensive Plan Steering Committee's March 2, 2023 agenda and minutes from February 2, 2023.

All Council Members received a copy of Plan Slate Belt's Slate Belt transportation priorities, as identified by municipalities within the Slate Belt, and the Future land Use Plan. Borough Manager Zmoda requested that all Council members review plan and update if needed.

Solicitor's Report:

Nothing to report.

Sanitation, Solid Waste & Recycling:

All Council Members received a copy of the Wastewater Treatment Plant's February report, and the Sewer Authority's meeting minutes of January 9, 2023 and February 13, 2023 agenda.

Councilwoman Tammy Kemp made a motion to approve the proposal for a T770 T4 Bobcat Compact Track Loader for \$72,988.99, to be shared by the Wastewater Treatment Plant and the Public Works Department, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

Councilman Charles Kandl Jr. made a motion to approve the proposal from Diversified Technology for \$925.00 to create new sewer bills and add CASS Certification to the addresses on the bills, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Councilman Charles Kandl Jr. made a motion to advertise the E. Babbitt Avenue sewer replacement, regrading and repaving and Moyer Avenue's sewer extension and pavement restoration projects, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Councilman Scott Brumbaugh made a motion to advertise for bids to replace the force main on W. Main Street, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Councilman Charles Kandl Jr. made a motion to approve the proposal from Integrated Controls Incorporated for \$35,169.00, to replace the obsolete SBR Control System for the Wastewater Treatment Plant, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Finance, Tax Exoneration, Insurance & Personnel:

All Council Members were given a copy of the February Treasury Report as prepared and submitted by Borough Manager/Treasurer Zmoda. Councilwoman Josephine Hildabrant made a motion to accept the report, seconded by Councilman Charles Kandl Jr. Unanimous by roll call.

Councilwoman Tammy Kemp made a motion to approve the proposal for the Positive Pay Program, provided by Fidelity Bank, a check verification and fraud detection program for \$1,200.00 per year, covering the General, Sewer, State and Reserve accounts, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Councilman Charles Kandl Jr. made a motion to approve hiring Brad Compton to fill the vacancy at the Public Works Department, to start work on April 3, 2023, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Property & Utilities:

Nothing to report.

Community Outreach:

Borough Secretary Juli Lemak provided Council with the February feral cat report.

Council Members discussed utilizing funding from Slate Belt Rising to assist with the 100th Anniversary of the Carousel Event. This would be instead of a separate event on June 10, 2023.

Councilman Charles Kandl Jr. made a motion to approve the proposal from Course Vector, to update the Borough's website, for \$2,192.00 which include the first-year fees for maintenance and updates, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

All Council Members received a copy of Slate Belt Rising's February 9, 2023 agenda and January 12, 2023 minutes.

All Council Members received email correspondence from Diane Layman, representative of Fidelity Bank, with proposed dates for an ice cream truck to come to the Borough to hand out free ice cream. Manager Zmoda will discuss the dates with the Park Board.

Borough Manager's Report:

Borough Manager Zmoda provided Council with her February monthly report.

Payment of Bills:

The following bills were presented for payment: General Fund, \$29,113.40; Sewer, \$65,025.18, and Reserve Money Market Fund, \$8,546.89. Councilman Charles Kandl Jr. made a motion to pay the bills as presented, seconded by Councilwoman Josephine Hildabrant. Unanimous vote by voice vote.

Executive Session:

Councilwoman Tammy Kemp made a motion to go into Executive Session to discuss potential litigation, seconded by Councilman John Apgar. The motion passed unanimous by voice vote.

Council went into Executive Session at 8:23 P.M. and reconvened at 9:39 P.M.

Special Note: Borough Administrative Assistant Juli Lemak left the meeting at 8:23 P.M. and the rest of the minutes were taken by Borough Manager Zmoda.

Adjournment:

Councilwoman Tammy Kemp made a motion to adjourn, seconded by Councilman John Apgar. Unanimous by voice vote. The council meeting adjourned at 9:43 P.M.

Respectfully Submitted,

Juli Lemak
Borough Secretary

Special Council Meeting – Monday, March 13th 7:00 P.M.

Workshop – Tuesday, March 28th 7:00 P.M.

Regular Council Meeting – Tuesday, April 4th 7:00 P.M.