

Pen Argyl Borough Council held their Meeting for March on Tuesday, March 3, 2026 at 7:00 P. M. in the Borough Social Hall.

Pledge of Allegiance:

Council President Steven Goffredo opened the Council Meeting with the Pledge of Allegiance.

Roll Call:

Council Members present and responding to roll call: Roy Clewell, Stephanie Cooper, Tammy Kemp, Steven Goffredo, John Apgar, Scott Brumbaugh, Joann Anderson and Josephine Hildabrant.

Also present were Mayor Stephen Male, Solicitor Peter Layman, Borough Manager Brian Fenstermaker and Borough Secretary Juli Lemak.

Visitors:

Jill Silvius, Secretary of the Blue Mountain Community Library, provided the library's annual 2025 report and thanked the Borough for their yearly donation.

Public Works Report:

Council were given a copy of Public Works Director Steven Bender's February report to review.

All Council Members received a copy of an email from Amber Kuisukas, Assistant Principal of Pen Argyl High School, outlining the workflow for the High School's Safety Day, scheduled for April 20, 2026, April 21, 2026, as the rain date. Amber Kuisukas attended the meeting and provided an update. Councilwoman Tammy Kemp made a motion to approve the traffic routes for Safety Day, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

Council received a copy of a handicapped parking application from George Strunk, 108 S. Heller Avenue. Councilwoman Joann Anderson made a motion to approve the handicapped parking spot at 108 S. Heller Avenue, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Council received a copy of an email from First Energy regarding their LED streetlight conversion and repair program. Councilman Scott Brumbaugh made a motion to sign the First Energy Street Lighting Agreement, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

Council received a copy of a notification from Costars; the Borough is approved to participate in the Department of General Services statewide contract for sodium chloride (road salt).

Council received nine (9) bids for the Main Street MS4 Stormwater Management Basin Project. Councilman John Apgar made a motion to award the bid for the Main Street MS4 Stormwater Management Basin Project to Gordon H. Bayer, Inc. for \$181,799.00, as recommended by Van Cleef Engineers, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

Council received nine (9) bids for the 2026 Streets Program Project. Councilwoman Tammy Kemp made a motion to table the discussion for further review, seconded by Councilman John Apgar. Unanimous by roll call.

Zoning Report:

Council were given a copy of Zoning/Codes Office's February report to review.

Police Report:

Council received a copy of the Slate Belt Regional Police Department's (SBRPD) February 19, 2026, agenda and January 15, 2026 Minutes.

Fire Chief's Report:

Council received a copy of Fire Chief, Dean Parson's January monthly report.

Minutes:

Councilwoman Tammy Kemp made a motion to approve the Minutes for Regular Council Meeting of Tuesday, February 3, 2026, seconded by Councilman Roy Clewell. Unanimous by roll call.

Council received a copy of the February 11, 2026 Park Board agenda and January 14, 2026 minutes.

Correspondence:

Council received a letter of interest from Sean Montross, 632 W. Pennsylvania Avenue, for the Civil Service Commission vacancy. Councilwoman Joann Anderson made a motion to nominate Sean Montross for the Civil Service Commission, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

Council received a thank you note from Robin Zmoda.

Mayor's Report:

Mayor Male read the Weona Park Summer Sounds schedule.

Council received a copy of the Slate Belt's Council of Governments February 25, 2026 minutes.

Planning Commission:

Council received a copy of a notification from the Lehigh Valley Planning Commission; the Subdivision Land Development Ordinance was revised for municipalities in Northampton County that do not have one.

Solicitor's Report:

Councilwoman Tammy Kemp made a motion to advertise Ordinance No. 744, as provided by Solicitor Layman, amending the fire prevention ordinance, as codified at chapter 57 of the code to provide for the regulation of key lock boxes (known as Knox-Boxes) within the Borough, subject to minor spelling changes, to be approved at the April 7, 2026 Regular Council Meeting, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

Sanitation, Solid Waste & Recycling:

Council were given a copy of the Wastewater Treatment Plant February report. Councilwoman Tammy Kemp made a motion to approve a portion of the price quotation provided by Trojan Technologies, for one (1) red angle lamp \$9,602.88, two (2) sensor assembly kits \$6,804.06, and two (2) UV3 sensor sleeves \$411.46, totaling \$16,818.40, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Council received a copy of a proposed ordinance amending Sections 87-44 of the code by adding further details regarding the installation and maintenance of grease traps for relevant non-residential uses. Councilwoman Tammy Kemp made a motion to table the discussion about the proposed ordinance, seconded by Councilman Roy Clewell. Unanimous by roll call.

Council received a copy of the Morning Call legal ad requesting bids for the Wastewater Treatment Plant's sludge removal by March 27, 2026.

Council received a copy of the Municipal Authority's February 2, 2026 agenda and December 1, 2025 minutes.

Finance, Tax Exoneration, Insurance & Personnel:

Council was given a copy of the Treasury Report as prepared and submitted by Borough Manager/Treasurer Fenstermaker. Councilwoman Josephine Hildabrant made a motion to accept the Treasury Report, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Property & Utilities:

Nothing to report.

Community Outreach:

Borough Secretary Juli Lemak provided Council with the February feral cat report.

Borough Manager's Report:

Borough Manager Fenstermaker provided Council with his February monthly report.

Payment of Bills:

The following bills were presented for payment: General Fund, \$58,701.90; Sewer, \$126,511.85; and Reserve Money Market Fund \$54,833.48. Councilwoman Tammy Kemp made a motion to pay the bills as presented, seconded by Councilwoman Josephine Hildabrant. Unanimous vote by roll call.

Executive Session:

Councilwoman Joann Anderson made a motion to go into Executive Session to discuss potential litigation and personnel, seconded by Councilwoman Stephanie Cooper. The motion passed unanimous by voice vote.

Council went into Executive Session at 8:13 P.M. and reconvened at 9:53 P.M.

Special Note: Secretary Lemak left the meeting at 8:13 P.M. and the rest of the minutes were taken by Manager Fenstermaker.

Personnel:

Councilwoman Joann Anderson made a motion to accept with regret the resignation of Borough Clerk Christine Cassidy, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Councilwoman Joann Anderson made a motion to advertise the Borough Clerk position to find a replacement for Christine Cassidy, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

Councilwoman Joann Anderson made a motion to authorize the solicitor to draft and deliver a separation agreement to the Public Works Director, seconded by Councilman John Apgar. Unanimous by roll call.

Adjournment:

Councilman Scott Brumbaugh made a motion to adjourn, seconded by Councilwoman Tammy Kemp. Unanimous by voice vote. The council meeting adjourned at 9:56 P.M.

Respectfully Submitted,

Juli Lemak  
Borough Secretary