

Tuesday 7th of June 2022 - 6/7/2022 Council Meeting Minutes



Pen Argyl Borough Council held their Meeting for June on Tuesday, June 7, 2022 at 7:00 P. M. at Borough Social Hall.

Pledge of Allegiance:

Council President Joseph LeDonne opened the Council Meeting with the Pledge of Allegiance.

Roll Call:

Council Members present and responding to roll call: Joseph LeDonne, Tammy Kemp, Charles Kandl Jr., John Apgar, Janell Connolly, Stephanie Cooper, Josephine Hildabrant and Scott Brumbaugh.

Also present were Mayor Stephen Male, Borough Solicitor Peter Layman, Borough Manager Robin Zmoda and Borough Secretary Juli Lemak.

Visitors:

Councilwoman Janell Connolly made a motion to accept the Stormwater Best Management Practices Operations and Property Maintenance Agreement with the Pen Argyl School District for the track project, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

Ethan Habrial, 100 A Street, expressed his frustrations with his solar panel application and the zoning officer's decisions. Council President Joseph LeDonne and Solicitor Layman reminded him that he may appeal the project through the Slate Belt Council of Governments, Council Members do not have the authority to override the zoning officer's decision.

Public Works Report:

All Council Members were given a copy of Public Works Director Steven Bender's May report.

Councilman Scott Brumbaugh made a motion to approve the handicapped parking application for Stacey Moyer, 424 William Street, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Zoning Report:

All Council Members were given a copy of Zoning/Codes Office's May report.

All Council Members received a copy of the Zoning Hearing Board's variance application from Amanda Del Polito, 421 Railroad Avenue.

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Police Report:

All Council Members were given a copy of the Slate Belt Regional Police Commission's minutes from April 21, 2022, April calls for service and the May 19, 2022 agenda.

Councilman John Apgar made a motion to advertise the amended Charter Agreement Ordinance, contingent on attorney Chad DeFelice not making any recommended changes, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

Fire Chief's Report:

Fire Chief Parsons was present and reported the fire company responded to 9 calls for the month of March, spent 341 hours on calls and 208 hours on drills.

All Council Members received a copy of Fire Company's President, Austin Harmon's resignation from the fire company.

Minutes:

Councilman Charles Kandl Jr. made a motion to approve the Minutes for the Council Meeting of May 9, 2022, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

All Council Members received the May 11, 2022 Park Board Agenda and minutes from April 13, 2022.

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Correspondence:

All Council Members received a thank you note from Manager Zmoda.

All Council Members received a copy of a pond certification exemption letter from the Pennsylvania Department of Environmental Protection to Penn Big Bed Slate Co., Inc.

Mayor's Report:

Mayor Male reported he attended the Women's Club Luncheon for their 100th Anniversary.

Council received a copy of the May 25, 2022 minutes from the Slate Belt COG.

Planning Commission:

All Council Members received a copy of Plainfield Township's Board of Supervisor's review of the Plan Slate Belt Multi-Comprehensive Plan's centers and corridors map, and future land use plan to the Lehigh Valley Planning Commission.

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Solicitor:

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Nothing to report.

Sanitation, Solid Waste & Recycling:

All Council Members were given a copy of the Wastewater Treatment Plant's May report.

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Councilman John Apgar made a motion to approve the easement agreement with the Municipal Authority to run a forced main through tax parcel number E8-14-1C-0625, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

All Council members received a copy of correspondence from Wastewater Engineer Ron Madison of Colliers Engineering, regarding the NPDES Permit application renewal.

All Council Members and Solicitor Laymen discussed to increase the quarterly billing for the properties that are serviced by a well, that do not have a working meter. Solicitor Layman was directed to advertise an ordinance to increase the fee from \$144.00 per quarter to \$153.00 per quarter.

Councilman Charles Kandl Jr. made a motion to charge for sewer certifications: \$20.00 per request given within 5 days or more before settlement, \$35.00 for requests given within 4 days or less, due with final sewer bill, effective July 1, 2022, seconded by Councilman John Apgar. Unanimous by roll call.

Finance, Tax Exoneration & Insurance:

Councilman Charles Kandl Jr. made a motion to accept the April treasurer report as prepared and submitted by Borough Manager/Treasurer Zmoda, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

All Council Members received a copy of the draft investment policy statement.

All Council Members received a copy of correspondence from Astra Insurance, with recommendations to either reduce or mitigate a potential exposure or that will assist in the Borough's defense, if a liability claim is made.

All Council Members received a notice of CD maturity from ESSA Bank & Trust.

Property & Utilities:

All Council Members received a copy of a letter of support to demolish the community center from the Park Board.

Councilwoman Tammy Kemp made a motion to approve the estimate from J. Wilson Enterprises, Inc., to install gutter hangers on the entire left side of Borough Hall for \$6,900.00, seconded by Councilman John Apgar. Unanimous by roll call.

Community Outreach:

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Borough Secretary Juli Lemak provided Council with the May feral cat report.

Councilwoman Tammy Kemp thanked everyone for their help with Founders Day.

Borough Manager's Report:

All Council Members were given a copy of Borough Manager Zmoda's May report.

All Council Members received correspondence from Kurt J. Derr, of Senator Lisa Boscola's office, regarding winter event travel restrictions, as provided by the Pennsylvania State Police.

Payment of Bills:

The following bills were presented for payment: General Fund, \$8,742.08; Sewer Fund, \$69,739.26; State Fund \$3,584.03 and Reserve Money Market Fund, \$31,926.43. Councilman Charles Kandl Jr. made a motion to pay the bills as presented, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

Executive Session:

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Councilwoman Josephine Hildabrant made a motion to go into Executive Session to discuss personnel and potential litigation, seconded by Councilwoman Tammy Kemp. Unanimous by voice vote.

Council went into Executive Session at 8:07 P.M. and reconvened at 8:33 P.M.

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Adjournment:

Councilwoman Josephine Hildabrant made a motion to adjourn, seconded by Councilman Scott Brumbaugh. Unanimous by voice vote. Council meeting adjourned at 8:34 P.M.

Respectfully Submitted,

Juli Lemak
Borough Secretary

Workshop - Tuesday, June 28, 2022 - 7:00 P. M.

Regular Council Meeting - Tuesday, July 5, 2022 - 7:00 P. M.