

Pen Argyl Borough Council held their Meeting for June on Tuesday, June 4, 2024 at 7:00 P. M. in the Borough Social Hall.

Pledge of Allegiance:

Council President Joe LeDonne opened the Council Meeting with the Pledge of Allegiance.

Roll Call:

Council Members present and responding to roll call: Joseph LeDonne, Tammy Kemp, Stephanie Cooper, John Apgar, Joann Anderson, Josephine Hildabrant, and Scott Brumbaugh. Councilman Steven Goffredo was absent.

Also present were Borough Manager Robin Zmoda, Borough Solicitor Peter Layman, and Mayor Stephen Male.

Executive Session:

Council President LeDonne announced there was an executive session held on Wednesday, May 8, 2024 to discuss potential litigation.

Visitors:

Ethan Habrial, 100 A Street, discussed his ongoing dissatisfaction with the code office, permitting and his neighbors. He was advised to contact police regarding neighbors. Council Members questioned him regarding the condition of his property and why little has been done to clean it up since he received a Notice of Violation (NOV) in March. Council advised Mr. Habrial that he had until July 2, 2024 to make a significant improvement to his property, or he would be cited.

Public Works Report:

All Council Members were given a copy of Public Works Director Steven Bender's May report to review.

All Council Members received an application for a handicapped parking space at 401 William Street. Councilwoman Tammy Kemp made a motion to deny the application due to applicant has access to off street parking on their property, seconded by Councilwoman Josephine Hildabrant. Council Members Joseph LeDonne, Tammy Kemp, Scott Brumbaugh, Joann Anderson, Josephine Hildabrant, and John Apgar voted yes; Councilwoman Stephanie Cooper voted no. There being six (6) yes votes and one (1) no vote the motion carried.

Councilwoman Josephine Hildabrant made a motion to approve Public Works Director Steven Bender request to contact Biros Septic & Drain Cleaning, Inc. to video, measure, locate and determine the integrity of a section of storm pipe on N. Westbrook Avenue, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Public Works Report:

Councilwoman Tammy Kemp made a motion to put the S. Robinson Ave. Turnback project out to bid, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

Councilwoman Tammy Kemp made a motion to adopt Resolution 2024-03 to apply for a Greenways, Trails, and Recreation Program (GTRP) grant in the amount of \$250,000.00 for Phase One (1) of the Weona Park Aquatic Facility, also designating Borough Manager Robin Zmoda and Council President Joseph LeDonne to execute all documents, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

Zoning Report:

All Council Members were given a copy of Zoning/Codes Office's May report and property maintenance log to review.

Council President LeDonne confirmed Council members still wanted to conduct a survey regarding firepits what questions should be on the survey. He reviewed his suggestions and asked for others to submit any additional questions to Borough Manager Zmoda as soon as possible. Councilwoman Josephine Hildabrant presented information from an insurance company regarding what to consider if you are considering a back yard fire pit.

Police Report:

All Council Members received a copy of the Slate Belt Regional Police Department's agenda from May 16, 2024 and April 18, 2024 minutes. President LeDonne reviewed some of the highlights of the meeting.

Fire Chief's Report:

Fire Chief Dean Parsons was absent, Volunteer Tom Cowley, Jr. reported in May the fire company responded to 12 calls, spent 256 hours on drills and 411 hours on calls.

Borough Manager Zmoda reported that Chief Parsons requested approval for the installation of preemptive devices in the signals in town and on the fire trucks. Councilwoman Stephenie Cooper made a motion to approve the request conditioned upon PennDOT approval, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Minutes:

Councilwoman Joann Anderson made a motion to approve the Minutes for the Regular Council Meeting of Tuesday, May 7, 2024, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Minutes for Pen Argyl Borough Council Meeting of Tuesday, June 4, 2024

Page Three

Minutes con't:

All Council Members received a copy of the Park Board's May 8, 2024 agenda and April 10, 2024 minutes.

Correspondence:

All Council Members received correspondence from Northampton County regarding continuing to participate with the County's Urban County funding. Councilwoman Joann Anderson made a motion to continue in the Northampton County's Urban County funding, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

All Council members also received correspondence from the September 11 National Memorial Trail Organization regarding their June 20, 2024 event and from Bangor Borough's 150<sup>th</sup> Anniversary Celebration Committee.

Mayor's Report:

Mayor Male relayed to Council, Public Works Director Bender's gratitude for the smooth execution of the Touch a Truck event. He appreciates how everyone pitched in and worked hard to make the event a success. He further advised that the Summer Sounds donation campaign is still ongoing, and it is progressing nicely. Mayor Male provided all Council Members with the Slate Belt Council of Governments (SBCOG) May 22, 2024 minutes. He highlighted the fact that the COG is researching creating a first responder feeder program, and he has a candidate to potentially join the Suburban Ambulance Board of Directors, in hopes of decreasing response times in the Slate Belt. Finally, the street sweeper will be in town soon.

Planning Commission:

All Council Members received a copy of the Planning Commission May 16, 2024 meeting minutes. Borough Manager Zmoda stated there is an error in the attendance as Eric Mesko was absent.

Solicitor's Report:

Nothing to report for open session.

Sanitation, Solid Waste & Recycling:

All Council Members received a copy of the Wastewater Treatment Plant's May report and the Municipal Authority Agenda for May 6, 2024 and minutes of March 4, 2024.

Minutes for Pen Argyl Borough Council Meeting of Tuesday, June 4, 2024  
Page Four

Finance, Tax Exoneration, Insurance & Personnel:

All Council Members were given a copy of the May Treasury Report as prepared and submitted by Borough Manager/Treasurer Zmoda. Councilwoman Tammy Kemp made a motion to accept the report, seconded by Councilman Scott Brumbaugh. Unanimous by roll call.

Property & Utilities:

All Council Members received copies of the proposals and probable costs from Alloy Architects for the Social Hall side of the façade for the Borough Hall. Borough Manager Zmoda stated the proposals did not come until too late to apply for Grow Norco Grant. She explained there may be other avenues to explore in the future for funding, and Slate Belt Rising would also be approached for support. Presently the project will be tabled to be discussed as funding opportunities present themselves or for discussion for the 2025 Budget.

There was a brief discussion on the planters around town. Council directed Borough Manager Zmoda to direct the Public Works Department to paint the planters at the intersection of Rt. 512 and S. Robinson Avenue and then Councilwoman Josephine Hildabrant will plant flowers in them.

Community Outreach:

Borough Secretary Juli Lemak provided Council with the May feral cat report.

Councilwoman Tammy Kemp announced she attended Northampton County Area Agency on Aging Advisory Council is looking for Centenarians to honor. She asked Council Members if they knew of anyone personally to get their contact information to her.

Borough Manager's Report:

Borough Manager Zmoda provided Council with her May monthly report. She also asked if Council wanted to continue the research on ambulance services by filling out the survey from James Potter, Fire Chief of Portland Hook & Ladder Company #1. Council agreed to continue with the research.

Payment of Bills:

The following bills were presented for payment: General Fund, \$23,487.76; Sewer, \$43,499.23, and Reserve Money Market Fund, \$26,567.75. Councilman John Apgar made a motion to pay the bills as presented, seconded by Councilwoman Josephine Hildabrant. Unanimous vote by roll call.

Minutes for Pen Argyl Borough Council Meeting of Tuesday, June 4, 2024  
Page Five

Executive Session:

Councilwoman Tammy Kemp made a motion to go into Executive Session to discuss potential litigation, seconded by Councilwoman Stephanie Cooper. Unanimous by voice vote.

Council went into Executive Session at 8:06 P.M. and reconvened at 8:23 P.M.

Adjournment

Councilman Scott Brumbaugh made a motion to adjourn, seconded by Councilwoman Josephine Hildabrant. Unanimous by voice vote. The council meeting adjourned at 8:24 P.M.

Respectfully Submitted,

Robin Zmoda  
Borough Manager

Workshop – Tuesday, June 25<sup>th</sup>- 7:00 P. M.  
Regular Council Meeting – Tuesday, July 2<sup>nd</sup> - 7:00 P. M.