

Pen Argyl Borough Council held their Meeting for May on Tuesday, June 3, 2025 at 7:00 P.M. in the Borough Social Hall.

Pledge of Allegiance:

Council President Joseph LeDonne opened the Council Meeting with the Pledge of Allegiance.

Roll Call:

Council Members present and responding to roll call: Joseph LeDonne, Stephanie Cooper, Tammy Kemp, John Apgar, Joann Anderson, Josephine Hildabrant and Steven Goffredo. Councilman Scott Brumbaugh was absent.

Also present were Borough Manager Robin Zmoda, Borough Solicitor Peter Layman, Mayor Stephen Male and Borough Secretary Juli Lemak.

Visitors:

None.

Telecommunications Resolution:

Councilwoman Tammy Kemp made a motion to approve Resolution No. 2025-03 to allow a Council Member's participation in a Council Meeting by a telecommunications device, seconded by Councilwoman Joann Anderson.

Public Works Report:

All Council Members were given a copy of Public Works Director Steven Bender's May report to review.

Councilwoman Tammy Kemp made a motion to approve the proposal from B.F. Brown & Company, Inc. for emergency sewage trench repair on E. Main Street at Arch Street for \$17,495.00, seconded by Councilman Steven Goffredo. Unanimous by roll call.

Councilwoman Tammy Kemp made a motion to approve the proposal from B.F. Brown & Company, Inc. to mill and overlay Vine Street at E. Main Street for \$4,495.00, seconded by Councilman Steven Goffredo. Unanimous by roll call.

Councilwoman Tammy Kemp made a motion to approve the proposal from B.F. Brown & Company, Inc. to mill and overlay Gus Street at E. Mountain Road for \$13,495.00, to include sewer, water, gas and miscellaneous trench repairs, seconded by Councilman Steven Goffredo. Unanimous by roll call.

Public Works Report con't:

Councilwoman Tammy Kemp made a motion to approve a handicapped parking request for Joseph Heatter, 419 William Street, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

Councilman John Apgar made a motion to adopt Ordinance No. 737, to establish new parking regulations in certain areas of the Borough, namely Albion Avenue and Applegate Avenue, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Councilman Steven Goffredo made a motion to accept the proposal From Van Cleef Engineering for surveying services for a pool, splash pad, and ice rink footprint at Weona Park for \$4,750.00, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Councilwoman Josephine Hildabrant made a motion to approve the price quote from Signal Service for \$2,230.00 to repair the preemptive devices at Route 512 and S. Robinson Avenue, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Councilman Steven Goffredo made a motion to approve the retainage release from Wallover Architects Inc., pending warranty in place, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

All Council Members received bids for the William Street and N. Westbrook Avenue stormwater repair. Councilman Steven Goffredo made a motion to accept the bid provided by Bruce George Paving to include alternate items for \$331,867.08, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

All Council Members received guidelines for swimming pool draining/cleaning. All Council Members requested Manager Zmoda include it in the newsletter.

Zoning Report:

All Council Members were given a copy of Zoning/Codes Office's May report.

All Council Members were given a copy of a legal notice for a Zoning Hearing on May 29, 2025, for the application from the Borough requesting a variance from section 108-23 D of the zoning code for minimum lot width in the Special Conservation District, for the proposed construction of a MS4 stormwater treatment area on West Main Street.

Councilwoman Tammy Kemp made a motion to approve the Borough's proposed Subdivision and Lot Line Adjustment at 920 E Main St, Parcels D8 7 4 & D9 14 2B-2, subject to the Planning Commission's recommendation and conditions, also subject to the variance conditions noted on the plan, seconded by Councilwoman Joann Anderson. Unanimous by voice vote.

Zoning Report con't:

Councilwoman Tammy Kemp made a motion to increase the Zoning hours by an additional four (4) hours on Wednesday's for patrolling for property maintenance violations, seconded by Councilwoman Josephine Hildabrant. Unanimous by voice vote.

Police Report:

All Council Members received a copy of the Slate Belt Regional Police Department's agenda from May 6, 2025 and minutes from April 1, 2025. President LeDonne stated two cadettes graduated from the academy and will be sworn in at their next commission meeting on May 19th. An additional officer was certified through the North American Standard Inspection class to conduct driver, vehicle, and load inspections. Additionally, Officer Bob Long will be retiring on June 20th after 21 years of dedicated service.

Fire Chief's Report:

All Council members received a copy of the April Fire Chief's report.

Minutes:

Councilwoman Tammy Kemp made a motion to approve the Minutes for the Regular Council Meeting of Tuesday, May 6, 2025, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

Councilwoman Josephine Hildabrant made a motion to approve the Minutes for the Special Council Meeting of Tuesday, May 27, 2025, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

Correspondence:

All Council Members received a copy of correspondence from Green Knights Football Touchdown Club requesting sponsorship. Councilwoman Tammy Kemp made a motion to sponsor a full-page ad in their 2024 program for \$100.00, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

Mayor's Report:

All Council Members received a copy of May 28, 2025 minutes from the Slate Belt Council of Governments. Mayor Male noted 300 hot dogs were handed out the first hour of the Founders Day festival and Councilwoman Tammy Kemp thanked all Council Members that helped.

Planning Commission:

Nothing to report.

Solicitor's Report:

Nothing to report for open session.

Sanitation, Solid Waste & Recycling:

All Council Members received a copy of the Wastewater Treatment Plant's May report.

All Council Members received a copy of an email from Kathy Scott, 1052 E. Mountain Avenue, requesting credit on her sewer account due to a toilet leak that occurred in October of 2024. Councilwoman Tammy Kemp made the motion to approve a credit of \$54.00 for 4,000 gallons, matching the gallons as credited by PA American Water, seconded by Councilwoman Josephine Hildabrant. Councilmembers Joseph LeDonne, Stephanie Cooper, Tammy Kemp, Joann Anderson, Josephine Hildabrant and Steven Goffredo voted in favor of the motion and Councilman John Apgar voted no. There being six (6) yes votes and one (1) no vote, the motion passed.

Councilwoman Tammy Kemp made a motion to approve Colliers Engineering & Design's request to expand the initial service budget for the influent and effluent pump control panel upgrade by \$5,900.00, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

Councilwoman Tammy Kemp made a motion to approve the construction agreement for the Wastewater Treatment Plant's control panel upgrade with Brendan Stanton, Inc. for \$93,935.00, seconded by Councilwoman Joann Anderson. Unanimous by roll call.

Finance, Tax Exoneration, Insurance & Personnel:

All Council Members were given a copy of the May Treasury Report as prepared and submitted by Borough Manager/Treasurer Zmoda. Councilwoman Josephine Hildabrant made a motion to accept the report, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

All Council members received a copy of the closeout memorandum from the Liquid Fuel's 2024 audit, as provided by the Department of the Auditor General.

All Council members received a copy of an email from Kressler, Wolff & Miller detailing the Lookout Fire Company's 2025–2026 insurance package renewal with Selective Insurance. Councilman Steven Goffredo recommended that the insurance package is sent out to bid.

Finance, Tax Exoneration, Insurance & Personnel con't:

All Council Members received a copy of the 1st Quarter Budget Review as provided by Manager/Treasurer Zmoda.

Property & Utilities:

Nothing to report.

Community Outreach:

Borough Secretary Juli Lemak provided Council with the May feral cat report.

All Council Members received a copy of the Slate Belt Rising Steering Committee's May 8, 2025 agenda and April 13, 2025 minutes.

Manager Zmoda stated the Clothes Bin will place their bin on the Lookout Fire Company's property on June 13th and requested a recommendation regarding its placement. Mayor Male suggested the bin be located near the dumpster.

Borough Manager's Report:

Borough Manager Zmoda provided Council with her monthly May report.

All Council Members received a copy of a letter written by Manager Zmoda, to the executive director of LANTA opposing the proposed elimination of Route 217.

Payment of Bills:

The following bills were presented for payment: General Fund, \$30,231.78; Sewer, \$42,747.45, and Reserve Money Market Fund \$46,762.07. Councilwoman Stephanie Cooper made a motion to pay the bills as presented, seconded by Councilman John Apgar. Unanimous vote by roll call.

Executive Session:

Councilwoman Josephine Hildabrant made a motion to go into Executive Session to discuss real estate, potential litigation, and personnel, seconded by Councilwoman Tammy Kemp. The motion passed unanimously by voice vote.

Council went into Executive Session at 8:36 P.M. and reconvened at 9:09 P.M.

Special Note: Borough Secretary Juli Lemak left the meeting at 8:36 P.M. and the rest of the minutes were taken by Borough Manager Zmoda.

Correspondence:

Council President read an anonymous letter regarding the Waste Management's request of a zoning change for an expansion of the solid waste district, so they can expand.

Adjournment:

Councilwoman Tammy Kemp made a motion to adjourn, seconded by Councilwoman Joann Anderson. Unanimous by voice vote. The council meeting adjourned at 9:13 P.M.

Respectfully Submitted,

Juli Lemak
Borough Secretary

Workshop – Tuesday, June 24th - 7:00 P. M.

Regular Council Meeting – Tuesday, July 1st - 7:00 P. M.