

Pen Argyl Borough Council held their Meeting for July on Tuesday, August 1, 2023, at 7:00 P.M. in the Borough Social Hall.

Pledge of Allegiance:

Council President Joseph LeDonne opened the Council Meeting with the Pledge of Allegiance.

Roll Call:

Council Members present and responding to roll call: Joseph LeDonne, Tammy Kemp, Josephine Hildabrant, Charles Kandl Jr., and Stephanie Cooper. Councilmembers Scott Brumbaugh, Janell Connolly and John Apgar were absent.

Also present were Mayor Stephen Male, Borough Solicitor Peter Layman, Borough Manager Robin Zmoda, and Borough Secretary Juli Lemak.

Visitors:

Ethan Habriel, 100 A Street, complained his neighbors are vandalizing and stealing from his property, rentals are targeted for parking violations and complained about the rules and regulations for installing solar panels. Council President LeDonne stated he will follow-up with the police regarding the vandalism.

Roxanne Shook, 400 W. Main Street, requested an update on 301 W. Main Street and stated people are staying overnight at the property. Solicitor Layman reminded her that she needs to contact him during office hours and provide evidence. She also inquired about trucks coming out of the quarry dumping slate in the landfill. Mayor Male informed her they are dumping slate on top of the landfill to help eliminate odors. Manager Zmoda advised her to contact the office if there are issues with dust, mud, or dirt on the road and the landfill will be notified.

Public Works Report:

All Council Members were given a copy of Public Works Director Steven Bender's July report to review.

Councilwoman Stephanie Cooper made a motion to accept the topography proposal from Barry Isett & Associates for the Pollution Reduction Plan in the amount of \$3,750.00, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Councilman Charles Kandl Jr. made a motion to approve the handicapped parking application for Joseph Jennings, 435 George Street, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Councilman Charles Kandl Jr. made a motion to approve an estimate from Utility Services Group, Inc., for vacuum excavation of Weona Park pool filters, in the amount of \$4,060.00, to be paid from the Reserve Fund, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Public Works Report con't:

Manager Zmoda informed all Council Members Wind Gap Borough will be working on Constitution Avenue within the next few weeks and will re-direct traffic down Robinson Avenue.

Councilwoman Tammy Kemp made a motion to adopt Resolution 2023-06 to request a Local Share Account Northampton Lehigh Counties' Grant in the amount of \$400,000.00 from the Commonwealth Financing Authority for Phase 2 of the Weona Park Playground Improvement Project, seconded by Councilman Charles Kandl Jr. Unanimous by roll call.

Councilwoman Tammy Kemp made a motion to adopt Resolution 2023-07 to request a Local Share Account Monroe County grant in the amount of \$400,000.00 from the Commonwealth Financing Authority for Phase 2 of the Weona Park Playground Improvement Project, seconded by Councilman Charles Kandl Jr. Unanimous by roll call.

Councilman Charles Kandl Jr. made a motion to approve a laptop for the Public Works Department, not to exceed the amount of \$3,600.00, seconded by Councilwoman Josephine Hildabrant. Unanimous by roll call.

Zoning Report:

All Council Members were given a copy of Zoning/Codes Office's July report and property maintenance log to review.

Police Report:

All Council Members received a copy of the Slate Belt Regional Police Department's July 5, 2023, and July 20, 2023 agenda.

President LeDonne reported tonight is the National Night Out Against Crime at Wind Gap Park.

Fire Chief's Report:

Fire Chief Parsons reported during the month of July they responded to 10 calls for service, spent 360 hours on drills and 210 hours on calls.

Councilwoman Tammy Kemp made a motion to allow Lookout Fire Company's fire police to assist the YMCA Sixth Annual Slate Belt Sprint 5K Run/Walk & Kids Fun Run on August 19, 2023, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

Councilwoman Tammy Kemp made a motion to approve the Kressler, Wolff & Miller insurance renewal for the Lookout Fire Company in the amount of \$30,249.00, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

Fire Chief's Report con't:

Councilwoman Tammy Kemp made a motion to adopt Resolution 2023-08, to request a Local Share Account Monroe County grant in the amount of \$1,015,903.00 from the Commonwealth Financing Authority, for the purchase of a Sutphen Custom Engine for Lookout Fire Company #1, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

Councilwoman Tammy Kemp made a motion to adopt Resolution 2023-09 to request a Local Share Account Northampton Lehigh Counties' grant in the amount of \$1,015,903.00 from the Commonwealth Financing Authority for the purchase of a Sutphen Custom Engine for Lookout Fire Company #1, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

Minutes:

Councilman Charles Kandl Jr. made a motion to approve the minutes for the Regular Council Meeting of Tuesday, July 5, 2023, seconded by Councilwoman Josephine Hildabrant. Unanimous by voice vote.

Correspondence:

All Council Members received a copy of an email from Jane Mellert, Supervisor of Plainfield Township, requesting a letter of support to oppose two (2) pending local house bills that allow the size and weight of trucks on local roads to increase.

Councilwoman Tammy Kemp made a motion for Manager Zmoda to send a letter on behalf of the Borough in opposition of two (2) pending local house bills that allow the size and weights of trucks on local roads to increase, seconded by Councilwoman Stephanie Cooper. Unanimous by voice vote.

Mayor's Report:

Nothing to report.

Planning Commission:

All Council Members received a copy of the Railroad Avenue Land Development Plan review as provided by Van Cleef Engineers.

All Council Members received a copy of Plan Slate Belt's Multi-Municipal Comprehensive Plan Steering Committee Meeting July 6, 2023 agenda and June 1, 2023 minutes.

Solicitor's Report:

Nothing to report.

Sanitation, Solid Waste & Recycling:

All Council Members received a copy of the Wastewater Treatment Plant's July report.

All Council Members received a copy of the municipal Sewer Authority's July 10, 2023 agenda and June 5, 2023 minutes.

Finance, Tax Exoneration, Insurance & Personnel:

All Council Members were given a copy of the July Treasury Report as prepared and submitted by Borough Manager/Treasurer Zmoda. Councilman Charles Kandl Jr. made a motion to accept the report, seconded by Councilwoman Josephine Hildabrant. Unanimous by voice vote.

Councilwoman Josephine Hildabrant made a motion to hire Kim Allen Buskirk for the open position of Laborer in the Public Works Department, seconded by Councilwoman Stephanie Cooper. Unanimous by roll call.

Property & Utilities:

Councilman Charles Kandl Jr. made a motion to accept the revised proposal from Albarell Electric Inc. for annual maintenance of all generators including the Wastewater Treatment Plant, Blue Valley Acres Pump Station, West End Pump Station, Town Hall, and the Fire Department, in the amount of \$3,899.00 in the year 2023, \$4,050.00 for the year 2024, and \$4,230.00 in the year 2025, seconded by Councilman Charles Kandl Jr. Unanimous by roll call.

Community Outreach:

Borough Secretary Juli Lemak provided Council with the July feral cat report.

Borough Manager's Report:

Borough Manager Zmoda provided all Council Members with her July monthly report.

Manager Zmoda informed all council members that unused, outdated electronics in Borough Hall will be picked up and destroyed by Responsible Recycling Services.

Payment of Bills:

The following bills were presented for payment: General Fund, \$11,984.14; Sewer, \$47,124.10 and Reserve Money Market Fund, \$117,666.29. Councilman Charles Kandl Jr. made a motion to pay the bills as presented, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Executive Session:

Councilwoman Tammy Kemp made a motion to go into Executive Session to discuss potential litigation, seconded by Councilwoman Stephanie Cooper. Unanimous by voice vote.

Council Members went into Executive Session at 7:59 P.M. and reconvened at 9:09 P.M.

Special Note: Borough Secretary Juli Lemak left the meeting at 7:59 P.M. and the rest of the minutes were taken by Borough Manager Zmoda.

Van Cleef Engineering:

Councilwoman Tammy Kemp made a motion to approve the Van Cleef Engineering proposal to complete an "As Built" survey of the driveway curbs on N. Lobb Avenue in the amount of \$3,000.00, seconded by Councilwoman Josephine Hildabrant. Unanimous by voice vote.

Councilman Charles Kandl Jr. made a motion to approve the Van Cleef Engineering proposal to complete a redesign of all driveway aprons on N. Lobb Avenue in the amount of \$17,500.00, seconded by Councilwoman Tammy Kemp. Unanimous by voice vote.

Adjournment

Councilman Scott Brumbaugh made a motion to adjourn, seconded by Councilwoman Tammy Kemp. Unanimous by voice vote. The council meeting adjourned at 9:15 P.M.

Respectfully Submitted,

Juli Lemak
Borough Secretary

Workshop – Tuesday, August 29th - 7:00 P.M.

Regular Council Meeting – Tuesday, September 5th - 7:00 P.M.