

Pen Argyl Borough Council held their Meeting for April on Tuesday, April 4, 2023 at 7:00 P.M. in the Borough Social Hall.

Pledge of Allegiance:

Council President Joseph LeDonne opened the Council Meeting with the Pledge of Allegiance.

Roll Call:

Council Members present and responding to roll call: Joseph LeDonne, Stephanie Cooper, Tammy Kemp, John Apgar, Josephine Hildabrant and Scott Brumbaugh. Council Members Charles Kandl Jr. and Janell Connolly were absent.

Also present were Borough Manager Robin Zmoda, Borough Solicitor Peter Layman and Borough Secretary Juli Lemak.

Visitors:

Tom Carlo, 302 S. Robinson Avenue asked for an update with the Revitalization program, he also inquired as to what kind of work is being done at 301 W. Main Street and complained about garbage in the 215 S. Robinson Avenue parking lot. Solicitor Layman responded the owners of 301 W. Main Street were served citations because they continued to do work despite a cease-and-desist order and pleaded not guilty. Manager Zmoda informed Tom of Slate Belt Rising's new director, Brian Fenstermaker. Tom also asked what the Borough is doing about vacant store fronts. Manager Zmoda informed him about Ordinance No. 720 which requires the registration of vacant and abandoned properties and storefronts, which is to be enforced in May and June.

Fire Chief's Report:

Fire Chief Dean Parsons reported in March the fire company responded to 11 calls, spent 236 hours on drills and 380 hours on calls.

Executive Session:

Councilman John Apgar made a motion to go into executive session to discuss potential litigation, seconded by Councilwoman Tammy Kemp. Unanimous by voice vote.

Council went into Executive Session at 7:18 P.M. and reconvened at 8:35 P.M.

Public Works Report:

Councilwoman Tammy Kemp made the motion to advertise and send the proposed recreation ordinance to the Borough's Planning Commission and the Lehigh Valley Planning Commission for comment, seconded by Councilwoman Stephanie Cooper. Unanimous by voice vote.

Public Works Report con't:

Councilwoman Tammy Kemp made a motion to pay Dietrick Group, LLC \$1,500.00 for the market value appraisal report to determine the value of a typical acre of land to determine a fee in lieu of land dedication, seconded by Councilman Scott Brumbaugh. Unanimous by voice vote.

All Council Members were given a copy of Public Works Director Steven Bender's March report to review.

Councilman John Apgar made a motion to approve Resolution 2023-04, authorizing the Borough Manager to submit a traffic signal maintenance agreement with the Pennsylvania Department of Transportation for traffic signal maintenance, seconded by Councilwoman Josephine Hildabrant. Unanimous by voice vote.

Councilwoman Tammy Kemp made a motion to approve the quote from KC Sign & Awnings for an electronic double-sided installed sign at Weona Park for \$27,995.00, seconded by Councilman John Apgar. Unanimous by voice vote.

All Council Members received a copy of the playground construction schedule.

Zoning Report:

All Council Members were given a copy of Zoning/Codes Office's March report and property maintenance log to review.

Police Report:

Nothing to report.

Minutes:

Councilman John Apgar made a motion to approve the Minutes for the Regular Council Meeting of Tuesday, February 7, 2023, seconded by Councilman Scott Brumbaugh. Unanimous by voice vote.

All Council Members received a copy of the Park Board's March 8, 2023 revised agenda and February 8, 2023 minutes.

Councilman Scott Brumbaugh made a motion to appoint Brett Riker to fill the Park Board vacancy, seconded by Councilwoman Tammy Kemp. Unanimous by roll call.

Correspondence:

Nothing to report.

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Mayor's Report:

All Council Members received a copy of the Slate Belt Council of Governments March 22, 2023 minutes.

Planning Commission:

All Council Members received a copy of the Northampton County Conservation District's second technical review of the Huratiak Home's NPDES permit application.

Solicitor's Report:

Councilwoman Tammy Kemp made a motion to advertise Ordinance Number 725, to revise and adopt the Subdivision and Land Development Ordinance to incorporate revised stormwater management provisions, seconded by Councilman Scott Brumbaugh. Unanimous by voice vote.

Sanitation, Solid Waste & Recycling:

All Council Members received a copy of the Wastewater Treatment Plant's March report.

All Council Members received a copy of the project bidding schedule for the W. Main Street force main replacement, E. Babbitt & Moyer Avenue sewer project, and the Wastewater Treatment Plant's sludge hauling, as provided by Colliers Engineering & Design.

Finance, Tax Exoneration, Insurance & Personnel:

All Council Members were given a copy of the March Treasury Report as prepared and submitted by Borough Manager/Treasurer Zmoda. Councilwoman Stephanie Cooper asked for a correction to the balance of the Garbage fund to read: \$528,460.67, Councilwoman Josephine Hildabrant made a motion to accept the report with the correction, seconded by Councilman John Apgar. Unanimous by voice vote.

Councilman Scott Brumbaugh made a motion to approve the insurance renewal premium as provided by Weiss-Schantz Agency, Inc. for \$91,732.00, seconded by Councilwoman Josephine Hildabrant. Unanimous by voice vote.

Property & Utilities:

Councilman John Apgar discussed renting the social hall, and security during Council Meetings and recommended a police officer attend future Council Meetings.

Community Outreach:

Borough Secretary Juli Lemak provided Council with the March feral cat report.

Borough Manager's Report:

Borough Manager Zmoda provided Council with her March monthly report.

All Council Members received a copy of the joint meeting of Northampton County Council of Governments March 8, 2023 agenda.

Payment of Bills:

The following bills were presented for payment: General Fund, \$23,649.82; Sewer, \$58,799.57; State Fund \$10,295.90 and Reserve Money Market Fund, \$34,177.91. Councilman Scott Brumbaugh made a motion to pay the bills as presented, seconded by Councilwoman Josephine Hildabrant. Unanimous vote by voice vote.

Executive Session:

Councilwoman Tammy Kemp made a motion to go into Executive Session to discuss potential litigation, seconded by Councilman John Apgar. The motion passed unanimous by voice vote.

Council went into Executive Session at 9:24 P.M. and reconvened at 9:39 P.M.

Special Note: Borough Administrative Assistant Juli Lemak left the meeting at 9:24 P.M. and the rest of the minutes were taken by Borough Manager Zmoda.

Adjournment:

Councilwoman Tammy Kemp made a motion to adjourn, seconded by Councilman John Apgar. Unanimous by voice vote. The council meeting adjourned at 9:40 P.M.

Respectfully Submitted,

Juli Lemak
Borough Secretary

Workshop – Tuesday, April 25th 7:00 P.M.

Regular Council Meeting – Tuesday, May 2nd 7:00 P.M.