



## Pen Argyl Borough

11 N. Robinson Avenue, Pen Argyl, PA 18072  
Phone: 610-863-4119 • Fax: 610-863-7543  
<http://penargylborough.com>

### Abandoned and Foreclosed Property Registration Form

Pen Argyl Borough Council enacted Ordinance Number 720 of 2022 on Tuesday, July 5, 2022 to combat the serious negative implications because of vacant properties, storefronts, and mortgage foreclosed properties. Research finds that the presence of foreclosed, vacant, dilapidated, abandoned, and unsafe structures can lead to a decline in property value, create attractive nuisances and lead to a decline in neighborhood and community aesthetics. Pen Argyl Borough not only has a vested interest but also a duty to protect neighborhoods against decay, including the consequences of neglected foreclosed and vacant properties and storefronts and concludes it is in the best interest of the residents of the Borough to establish registration and certification requirements on properties subject to vacant and mortgage foreclosure within the Borough. All property owners are required to register their vacant properties if vacant for more than six (6) months. This registration is required annually if the property remains vacant.

Registration:  Initial Registration  Renewal Registration

Property Address \_\_\_\_\_

Tax Parcel ID# \_\_\_\_\_

Type (Check all that apply): \_\_\_ Foreclosure \_\_\_ Residential \_\_\_ Non-Residential \_\_\_ Storefront

Property Occupancy (circle one): Vacant / Occupied

Name and Address of Mortgagee: \_\_\_\_\_

Direct Contact Name and Phone # for Mortgagee: \_\_\_\_\_

E-mail Address for Mortgagee: \_\_\_\_\_

#### Mortgagee Responsibilities:

- The building and/or storefront must be enclosed and secured from unauthorized entry.
- The building and/or storefront must be maintained until it is legally occupied, demolished, or until repair or rehabilitation is complete.
- The exterior grounds of the property and exterior features of the building and/or storefront must be clean, well maintained, and otherwise consistent with the requirements of the Property Maintenance ordinance at all times.
- All areas of the vacant storefront visible by the public from the public street or sidewalk must be maintained in broom-clean condition, free of litter, and debris at all times.

The property shall be maintained in accordance with the International Property Maintenance Code, Chapter 84 of the Pen Argyl Borough Code and all other applicable codes of the Borough. Registrant agrees to update the property registration within 10 days of any changes regarding the property. Failure to maintain the property will result in notices, citations, and fines against the owner/mortgagee.

Property Management Company: \_\_\_\_\_

Local Contact Name for Property Management Company: \_\_\_\_\_

Direct Contact Phone # for Management Company: \_\_\_\_\_

E-mail Address for Management Company: \_\_\_\_\_

**Annual nonrefundable registration fee in the amount of \$200.00 per property shall accompany the registration form.**

The mortgagee or agent of this property and undersigned does hereby certify that the information and statements given on the registration form are to the best of his or her knowledge, true and correct.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Name (Print): \_\_\_\_\_

For Office use only

\_\_\_ Cash \_\_\_ Check # \_\_\_\_\_ Permit Number# \_\_\_\_\_

Date Received \_\_\_\_\_ By: \_\_\_\_\_