

**CITIZEN COMPLAINT  
ILLICIT DISCHARGE REPORTING FORM**

Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Date: \_\_\_\_\_ Time Discharge Discovered: \_\_\_\_\_

Date of Last Rain Event: \_\_\_\_\_ Estimated Quantity of Rain: \_\_\_\_\_ in.

**LOCATION OF DISCHARGE (indicate nearby street intersections, addresses, and/or landmarks for reference):** \_\_\_\_\_

**WHERE WAS DISCHARGE FOUND?** OPEN DITCH    STREAM    PIPE OUTFALL    OTHER: \_\_\_\_\_

**WAS WATER FLOW OBSERVED?**                      NO                      YES

**WAS FLOW SOLID OR PULSING?**                      SOLID                      PULSING

**WAS A PHOTO TAKEN?**      NO                      YES      (Please attach a copy to form)

**ODOR:**      NONE      MUSTY      SEWAGE      ROTTEN EGGS      SOUR MILK      OTHER: \_\_\_\_\_

**COLOR:**      CLEAR      RED      YELLOW      BROWN      GREEN      GREY      OTHER: \_\_\_\_\_

**CLARITY:**      CLEAR      CLOUDY      OPAQUE

**WAS THERE AN:**                      OILY SHEEN                      YES                      NO  
   GARBAGE/SEWAGE                      YES                      NO  
   OTHER: \_\_\_\_\_

**ADDITIONAL INFORMATION TO ASSIST IN THE INVESTIGATION:** \_\_\_\_\_

*Follow up Investigation (to be completed by CCD staff)*  
**OUTFALL NO:** \_\_\_\_\_ **INSPECTOR NAME** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**FIELD ANALYSIS:**  
WATER TEMP: \_\_\_\_\_ °F / °C      CHLORINE (Total): \_\_\_\_\_ mg/l  
pH: \_\_\_\_\_      COPPER: \_\_\_\_\_ mg/l  
PHENOL: \_\_\_\_\_ mg/l      DETERGENTS: \_\_\_\_\_ mg/l

**WAS A LABORATORY SAMPLE COLLECTED?**      NO                      YES  
(if yes attach copy of chain-of-custody record)

**COMMENTS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DATA SHEET FILLED OUT BY:** (signature): \_\_\_\_\_ **DATE:** \_\_\_\_\_

Additional notes to file: \_\_\_\_\_  
\_\_\_\_\_

Follow-up with Complainant: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

