

PEN ARGYL BOROUGH
2022
TENTATIVE BUDGET

2022 Tentative Budget Summary

General Fund - \$2,185,850.00

Sewer Fund - \$1,617,300.00

Garbage Fund - \$468,864.00

State Fund - \$272,622.00

Reserve Fund - \$3,487,533.00

Tax Structure

Real Estate Tax Millage – 13 Mills (No tax increase)

Per Capita - \$ 5.00

Local Services Tax (LST) - \$52.00

Real Estate Transfer Tax - 1% - Shared Equally with School District

Earned Income Tax - 1% - Shared Equally with School District

Sewer Rental Fee - \$102.00 Minimum Quarterly Charge per Unit/10,000 Gallons

(Increase of \$3.00/quarter)

\$13.50 per Thousand Gallons over 10,000 Gallons

Garbage Fee - Garbage Fee Waived for year 2022

The Borough Assessment Valuation for 2022 is \$66,969,800; 2021 was \$67,093,100; 2020 was \$67,029,500; 2019 was \$67,113,200; 2018 was \$67,092,500; 2017 was \$67,572,400; and 2016 was \$67,524,800. One (1) Mill equals \$66,968.80; less 6% uncollectible, collectible amount is \$62,950.67.

Prior years Millage: Years 2021 and 2020 were 13 Mills; 2019 was 12 Mills and 2018 was 11 Mills.

**Pen Argyl Borough General Fund
2022 Tentative Budget**

		2022
Ordinary Income/Expense		
Income		
	Budget Plug In	\$ 377,000.00
	301 · Real Property Tax	
	301.10 · Real Estate Taxes	\$ 800,000.00
	301.20 · Real Estate Taxes- Prior Year	\$ 25,000.00
	301.40 · Delinquent Real Estate Taxes	\$ 30,000.00
	Total 301 · Real Property Tax	\$ 855,000.00
	305.10 LST	\$ 20,000.00
	310 · Act 511 Taxes	
	310.01 · Per Captia Tax/Current Year	\$ 4,500.00
	310.02 · Per Capita Tax/ Prior Year/Berk	\$ 2,000.00
	310.03 · Delinquent Per Capita Tax/Coll	\$ 350.00
	310.10 · Real Estate Transfer	\$ 60,000.00
	310.21 · Earned Income Tax	\$ 375,000.00
	Total 310 · Act 511 Taxes	\$ 441,850.00
	320 · Licenses and Permits	
	320.05 · Sidewalk & Curbing Permits	\$ 50.00
	320.08 · Moving Permits	\$ 100.00
	320.09 · Street Excavation Permits	\$ 750.00
	320.10 · Amusement Games	\$ 225.00
	320.11 · Yard Sale Permits	\$ 25.00
	Total 320 · Licenses and Permits	\$ 1,150.00
	321 · Business Licenses and Permits	
	321.80 · Cable TV	\$ 45,000.00
	Total 321 · Business Licenses and Permits	\$ 45,000.00
	331 · Fines	
	331.11 · Fines- Magistrate, City, County	\$ 12,000.00
	331.12 · Fines- Local Statues	\$ 3,500.00
	Total 331 · Fines	\$ 15,500.00
	341 · Interest	\$ 1,500.00
	350 · Intergovernmental Revenues	
	350.01 · Sewer Fund	\$ 307,000.00
	350.02 · Garbage Fund	
	350.03 · Global Fund	
	350.04 · Reserve Fund	
	Total 350 · Intergovernmental Revenues	\$ 307,000.00

**Pen Argyl Borough General Fund
2022 Tentative Budget**

		2022
	354.03 · Com. of PA (Snow Removal)	
	354.09 · Com of PA (DCED Grant)	
	354.12 · Com. of PA (Recycling Grant)	\$ 1,500.00
	354.13 · Com. of PA (Fire Relief Ass'n)	\$ 16,000.00
	354.14 · Com. of PA (Police Fine)	\$ 1,500.00
	354.15 · Com of PA (Municipal Pension)	\$ 42,000.00
	354.16 · Public Utility Tax	\$ 1,300.00
	355.08 · Liquor License	\$ 500.00
	360 · Parking Meters	\$ 4,000.00
	361 · General Government	
	361.30 · subdivision fees	\$ 500.00
	361.32 · Reimburse of Eng & Atty Fees	\$ 10,000.00
	361.34 · Zoning Hearing	\$ 3,000.00
	361.53 · Sale of Sub & Zoning Books	
	361.71 · Copies od Documents	\$ -
	Total 361 · General Government	\$ 13,500.00
	362 · Public Safety	
	362.41 · Building Permits	\$ 35,000.00
	362.42 · Electrical Permits	\$ 2,500.00
	362.47 · construction inspections	\$ 3,000.00
	362.48 · Dumpster Permit	\$ 50.00
	Total 362 · Public Safety	\$ 40,550.00
	380 · Miscellaneous Revenue	\$ 1,000.00
	Total Income	\$ 2,185,850.00

**Pen Argyl Borough General Fund
2022 Tentative Budget**

		2022
	Expense	
	400-409 · Administration	
	405.12A · Administrative Assistant	
	400.11 · Council Salaries	\$ 8,760.00
	400.20 · Gen. Amd. Exp./ Newsletters	\$ 2,500.00
	400.21 · Assoc. Dues & Convention Exp.	\$ 1,000.00
	400.22 · Ordinance Codifications	
	400.23 · Consultant/Grants	
	401.11 · Mayor	\$ 2,120.00
	401.12 · Borough Manager	\$ 99,211.00
	401.12A Other Executive Compensation	\$ 3,708.00
	402.13 · Auditor	\$ 10,000.00
	404.31 · Legal Services	\$ 8,000.00
	404.31A · Solicitor's Retainer	\$ 2,400.00
	405.12 · Secretary	\$ 46,213.00
	405.13 · Borough Office Clerk	\$ 16,236.00
	405.20 · Office Materials	\$ 5,000.00
	405.34 · Advertising	\$ 3,000.00
	405.35 · Sec. & Treas. Bonds	\$ 1,000.00
	406.40 · Bank Fees	
	408.31 · Engineer Fees	\$ 6,000.00
	Total 400-409 · Administration	\$ 215,148.00
	403 · Tax Collection	
	403.11 · Tax Collector's Salary	\$ 10,000.00
	403.12 · Berkheimer Commission	\$ 500.00
	403.20 · Printing, Postage & Supplies	\$ 2,500.00
	403.35 · Tax Collector's Bond	\$ 425.00
	Total 403 · Tax Collection	\$ 13,425.00
	409 · Municipal Buildings	
	409.10 · Janitor	\$ 2,580.00
	409.20 · Materials & Supplies	\$ 1,000.00
	409.30 · Heating Fuel & Repairs	\$ 9,000.00
	409.32 · Telephone	\$ 7,400.00
	409.36 · Fuel, Light & Water	\$ 6,000.00
	409.37 · Maint. & Reprs. to Bldgs.	
	409.25 · Repair Supplies	\$ 500.00
	409.37 · Maint. & Reprs. to Bldgs. - Other	\$ 11,000.00
	Total 409.37 · Maint. & Reprs. to Bldgs.	\$ 11,500.00
	Total 409 · Municipal Buildings	\$ 37,480.00
	410 · Police	
	Regional Police	\$ 668,295.00
	Total 410 · Police	\$ 668,295.00

**Pen Argyl Borough General Fund
2022 Tentative Budget**

		2022
	411 · Fire	
	411.01 · Chief & Asst. Chief Salaries	
	411.32 · Telephone/Celluar Phone	\$ 1,500.00
	411.33 · Vehicle Maint. & Repairs	
	411.35 · Hydrants	\$ 12,500.00
	411.36 · Fuel, Light, Water & Fire Siren	\$ 17,000.00
	411.37 · Fire radio	
	411.38 · Fire School & Training	
	411.54 · Contributions, Grants & Subsi	
	411.56 · Fire Insurance	\$ 38,610.00
	411.57 · Fire Relief Ass'n	\$ 16,000.00
	411.60 · Materials and Supplies	
	Total 411 · Fire	\$ 85,610.00
	414 · Planning/Zoning	
	414.30 · Zoning Officer	\$ 50,000.00
	414.31 · supplies & zoning members	\$ 1,500.00
	414.32 · Planning/Zoning Telephone	
	414.33 · Vehicle Maint. & Repairs	
	414.34 · Advertising	\$ 750.00
	414.35 · Court Reporter	\$ 750.00
	414.36 · Atty & engineer fees	\$ 20,000.00
	414.37 · Memberships & Seminars	
	414.38 · Escrow Refund	\$ 10,000.00
	Total 414 · Planning/Zoning	\$ 83,000.00
	420-425 · Health and Human Services	
	422.00 · Animal Control	\$ 7,400.00
	422.20 · Materials and Supplies	
	Total 420-425 · Health and Human Services	\$ 7,400.00
	430-39 · Streets	
	430.00 · Wages	\$ 150,000.00
	430.26 · Purchase of Tools & Minor Equip	\$ 4,000.00
	430.30 · Seminars/mileage/shots/clothing	\$ 1,200.00
	430.31 · Maintenance of Parking Meters	\$ 750.00
	430.32 · Telephone & Pagers	\$ 650.00
	430.33 · Vehicle Maint. Repairs	\$ 15,000.00
	431 · Street Sweeping	
	431.1 · Traffic lights & signals	\$ 1,200.00
	433 · Signs & Traffic Paint	\$ 3,000.00
	434 · Street Lighting & Repairs	\$ 750.00
	436 · Repair Storm Sewers	\$ 500.00
	437.01 · Gas & Oil	\$ 10,000.00
	438 · Road Materials & Maintenance	\$ 2,000.00
	439 · Yard Waste	\$ 1,500.00
	Total 430-39 · Streets	\$ 190,550.00

**Pen Argyl Borough General Fund
2022 Tentative Budget**

		2022
	450 · Park & Public Works	
	451.00 · Wages/Public Works Director	\$ 76,832.00
	451.52 · Celebrations at Park	\$ 6,000.00
	Total 450 · Park & Public Works	\$ 82,832.00
	480.00 · Miscellaneous	
	480.01 · Miscellaneous Other	\$ 200.00
	480.4 · Sewage Enforcement Officer	\$ 100.00
	Total 480.00 · Miscellaneous	\$ 300.00
	481.00 · Intergovernmental Expenditures	
	481.161 · Social Security Company	\$ 39,000.00
	481.162 · PA U/C	\$ 3,200.00
	481.163 · Medicare Company	\$ 9,200.00
	Total 481.00 · Intergovernmental Expenditures	\$ 51,400.00
	486 · Insurance	
	486.00 · Borough Insurance Coverage	\$ 55,000.00
	486.1 · Workmen's Compensation	\$ 35,000.00
	486.3 · Heath & Accident	\$ 10,000.00
	486.4 · Blue Cross & Blue Shield	\$ 280,000.00
	Total 486 · Insurance	\$ 380,000.00
	487.160 · Pension Retirement Pay	\$ 45,000.00
	490.0 · Operating Reserve	\$ 407,210.00
	496 · Maintenance of Christmas Lights	\$ 1,200.00
	Total Expense	\$ 2,185,850.00

Pen Argyl Sewer Fund
2022 Tentative Budget

		2022
Ordinary Income/Expense		
Income		
	Balance Plug in	\$ 412,500.00
	4999 - Uncategorized Income	
	5.00 - Current Sewer Rental Collection	\$ 950,000.00
	5.01 - Delinquent Sewer Rental	\$ 125,000.00
	5.05 - Interest	
	5.05.1 - CD	\$ 10,000.00
	5.05 - Interest - Other	\$ 1,500.00
	Total 5.05 - Interest	\$ 11,500.00
	5.06 - Plumbing Permit	\$ 100.00
	5.07 - Sewer Inspection	\$ 200.00
	5.08 - Other- Miscellaneous	\$ 2,500.00
	5.09A - Sewer Connection	
	5.09B - Tapping Fees	\$ 15,000.00
	5.09C - Well Meter Connections	
	5.10 - Escrow for Agreements	\$ 500.00
	Sub Total Income	\$ 1,517,300.00
	CD	\$ 100,000.00
	Total	\$ 1,617,300.00

Pen Argyl Sewer Fund
2022 Tentative Budget

		2022
	Expense	
	8.36 · Operating Reserve	\$ 251,092.00
	8.00-8. · Plant Employees Wage & FICA	
	8.00C · Union Dues	\$ 4,706.00
	8.00 · Plant Employee Wages	\$ 237,085.75
	8.00A · Plant Employee FICA	\$ 18,137.00
	Total 8.00-8. · Plant Employees Wage & FICA	\$ 259,928.75
	8.00B-8 · Plant Employee benefits	
	8.01 · B/C, B/S, & H/A	\$ 106,417.00
	8.00B · Plant employee Benefits/retire	\$ 16,596.00
	8.01B · Clothing Allowance	\$ 1,050.00
	Total 8.00B-8 · Plant Employee benefits	\$ 124,063.00
	8.02-8. · Secretary Wages & FICA	
	8.02 · Secretary wages	\$ 30,037.00
	8.02A · Secreatary FICA	\$ 2,298.00
	Total 8.02-8. · Secretary Wages & FICA	\$ 32,335.00
	8.03-8. · Secretary Benefits & Retirement	
	8.03 · B/C B/S & H/A	\$ 19,942.00
	8.03R · Sec Wages/retirement	\$ 2,103.00
	Total 8.03-8. · Secretary Benefits & Retirement	\$ 22,045.00
	8.02BM8 · Borough Manager Wages & FICA	
	8.02BM · Bor Manager Wages	\$ 39,685.00
	8.02BMA · BM FICA	\$ 3,036.00
	Total 8.02BM8 · Borough Manager Wages & FICA	\$ 42,721.00
	8.03BM- · Boro Manager Benefits & Retirem	
	8.03BM · BM Benefits	\$ 13,295.00
	8.03BMR · BM Retirement	\$ 2,778.00
	Total 8.03BM- · Boro Manager Benefits & Retirem	\$ 16,073.00
	8.04 · Materials and Supplies	\$ 50,000.00
	8.06 · Sludge/Screening & Grit Removal	\$ 45,000.00
	8.09-11 · Power	
	8.09 · Garage	\$ 4,000.00
	8.10 · Plant	\$ 65,000.00
	8.11 · Pumping Station	\$ 7,000.00
	Total 8.09-11 · Power	\$ 76,000.00

		2022
	8.12-13 · Water	
	8.12 · Pumping Station	\$ 1,000.00
	8.13 · Plant	\$ 4,500.00
	Total 8.12-13 · Water	\$ 5,500.00
	8.14 · Telephone/Pagers	\$ 4,500.00
	8.15 · Capital Outlay	\$ 72,211.25
	8.16 · Office Supplies, Printing & Adv	\$ 4,500.00
	8.17 · Maintenance, Repairs & Replacem	\$ 100,000.00
	8.18 · Water Print-outs	\$ 1,200.00
	8.19 · Gasoline	\$ 2,000.00
	8.19A · Diesel	\$ 1,200.00
	8.20 · Conducting of Test	\$ 13,500.00
	8.21 · Equipment Repairs & Maintenance	\$ 1,500.00
	8.23 · Other	\$ 100.00
	8.24 · Municipal Authority Bonds/loans	
	8.24.1 · Municipal Authority Expenses	\$ 5,000.00
	8.24 · Municipal Authority Bonds/loans - Other	\$ 304,000.00
	Total 8.24 · Municipal Authority Bonds/loans	\$ 309,000.00
	8.25 · Professional Services	
	8.25.1 · Engineer Fees	\$ 35,000.00
	8.25.2 · Audit Fees	\$ 6,000.00
	8.25.3 · Attorney Fees	\$ 2,000.00
	Total 8.25 · Professional Services	\$ 43,000.00
	8.27 · Sewer Line Repairs	\$ 75,000.00
	8.28 · Service Fees, Laf-Am CD Checkin	
	8.30 · Immunizations & Testing	\$ 500.00
	8.31 · Seminars and Registrations	\$ 2,500.00
	8.32 · Truck Fund	\$ 40,000.00
	8.33-8. · Insurance	
	8.33A · Plant employees w/c	\$ 13,125.00
	8.33B · BM wages/W/C ins	\$ 61.00
	8.33C · secretary wages/w/c insurance	\$ 45.00
	8.33D · Reimbursement to Boro Insurance	\$ 8,000.00
	Total 8.33-8. · Insurance	\$ 21,231.00
	8.34 · Equip Reserve/Line Maint	\$ 50,000.00
	8.35 · Pa One Call	\$ 600.00
	Total Expense	\$ 1,617,300.00

**Pen Argyl Borough Garbage Fund
2022 Tentative Budget**

			2022
Income			
	Balance Plug In		\$ 465,864.00
	Current Hauling Fees		\$ -
	Delinquent Fees Prior Years		\$ 2,000.00
	Delinquent Hauling Fees		\$ -
	Disct Hauling Fee		\$ -
	Interest		\$ 1,000.00
	Misc		\$ -
	Total Income		\$ 468,864.00
Expense			
	Administrative		\$ -
	Garbage Contract		\$ 400,000.00
	Investment		\$ -
	Operating Reserve		\$ 65,864.00
	Operations		
	Supplies		\$ -
	Total Operations		\$ -
	Total Expense		\$ 465,864.00

**Pen Argyl Borough State Fund
2022 Tentative Adoption**

		2022
Income		
	0.00 · Balance Plug in	\$ 170,000.00
	341.00 · Interest	\$ 513.00
	355.02 · Liquid Fuel Taxes	\$ 101,349.00
	355.03 · Turnback payments	\$ 760.00
Total Income		\$ 272,622.00
Expense		
	430.74 · Equipment Purchase	\$ 42,802.00
	432 · Winter Maintenance Services	\$ 30,000.00
	434 · . Street Lighting	\$ 43,000.00
	439 · Highway Construction	\$ 156,820.00
Total Expense		\$ 272,622.00

Pen Argyl Reserve Money Market
 2022 Tentative Adoption

		2022
Ordinary Income/Expense		
Income		
	Balance Carryover	\$ 1,492,090.00
	Banner Fee	
	Contributions Income	
	Restricted	\$ 372,904.00
	Total Contributions Income	
	Fire Station Promissory Note	\$ 16,000.00
	Grants	
	Interest	\$ 3,500.00
	Investment Carryover	\$ 715,700.00
	Miscellaneous Income	
	Monthly tonnage Check	\$ 857,225.00
	Reimbursed Expenses	\$ 30,134.00
	Total Income	\$ 3,487,553.00

		2022
	Expense	
	Administration	\$ 5,000.00
	Animal Control TNR	\$ 800.00
	Banners	
	Borough Property and Maint	\$ 160,000.00
	Borough Revitalization Program	
	Capital Outlay	\$ 85,835.00
	Code Book	\$ 2,500.00
	COG	\$ 1,400.00
	Computers Upgrades (IT)	\$ 30,000.00
	Consultants	\$ 15,000.00
	Contributions	\$ 11,350.00
	Coronavirus Expenses	\$ -
	County TCC	\$ 50.00
	Due from General Fund	
	Equipment	\$ 145,198.00
	Events	\$ 2,500.00
	Fire Donation	\$ 14,500.00
	Fire Equipment	
	Fire Station	
	Grant Payout	
	Investment Fund	\$ 715,700.00
	Loan Repayment	\$ 150,000.00
	Miscellaneous	
	MS4 equipment	\$ 2,550.00
	MS4 Project	\$ 400,000.00
	Operating Reserve	\$ 85,836.00
	Park Allocation	\$ 40,000.00
	Park Master Plan	
	Park Repairs	\$ 435,000.00
	Parking Meters	\$ -
	Reconciliation Discrepancies	
	Reed Beds	\$ 100,000.00
	Regional Planning	\$ 4,334.00
	Repairs	
	Sewer Equipment	\$ 5,000.00
	Sewer line Repairs	\$ 240,000.00
	Snow Removal	\$ 40,000.00
	Storm Sewer Repair	\$ 447,000.00
	Street Project/engineering	\$ 340,000.00
	Streetlights-Mary Mountains	
	Taxes	\$ 8,000.00
	Transfer to General	
	Total Expense	\$ 3,487,553.00

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Income		
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Expense		
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	Banners	
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	Borough Revitalization Program	
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	Park Repairs	\$ 435,000.00
	Parking Meters	\$ -
	Reconciliation Discrepancies	
	Reed Beds	\$ 100,000.00
	Regional Planning	\$ 4,334.00
	Repairs	
	Sewer Equipment	\$ 5,000.00
	Sewer line Repairs	\$ 240,000.00
	Snow Removal	\$ 40,000.00
	Storm Sewer Repair	\$ 447,000.00
	Street Project/engineering	\$ 340,000.00
	Streetlights-Mary Mountains	
	Taxes	\$ 8,000.00
	Transfer to General	
	Total Expense	\$ 3,487,553.00

2022 Salary Worksheet

	2022	
BOROUGH MANAGER/BOROUGH TREASURER	\$99,210.16	
Boro 60% Sewer 40%	\$59,528.10	\$39,684.06
SECRETARY	\$46,212.39	
Boro 35% Sewer 65%	\$16,174.34	\$30,038.05
PART-TIME OFFICE CLERK (PER HOUR)	\$15 until 6/31	\$15.25 through 12/31
PUBLIC WORKS DIRECTOR	\$76,143.29	
SEWER PLANT OPERATOR (PER HOUR)	\$36.21	
SEWER PLANT ASSISTANT OPERATOR (PER HOUR)	\$31.47	
SEWER PLANT OPERATOR 3 (PER HOUR)	\$26.78	
STREET FOREMAN (PER HOUR)	\$26.88	
GENERAL LABORER	\$25.29	
LABORER W/LESS THAN 1 YEAR (PER HOUR)	\$23.74	
SEASONAL WORKER (PER HOUR)		
JANITOR (PER MONTH)	215.00	
MAYOR	\$2,120.00	
COUNCIL PRESIDENT (MONTHLY)	\$100.00	
COUNCIL MEMBERS (MONTHLY)	\$90.00	
ALL SALARIES & WAGES ARE ON ANNUAL BASIS EXCEPT WHERE NOTED		